

**SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

Regular Meeting  
September 21, 2015  
7:00 p.m. Cafeteria

**A. Call to Order**

Meeting called to order at 7:01 p.m. by President Cunningham.

**B. Pledge of Allegiance**

**C. Statement of Open Public Meeting Compliance**

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of August 7, 2015. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

**D. Roll Call**

Members Present

Michael Brennan, Janet Brown, Toni Buckley, Deborah Cunningham, Carole English, Janice Huggins, Ron Reilly, Jim McShea, Joseph Talbot, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

None

**E. Student Recognition**

**F. Presentations**

New Staff Introductions

Back to School Update, Corinne Mesmer

New Jersey School Boards, BOE Member Training

**G. Public Participation**

Gina Rosato – 104 Springstone Ct, Bus stop concerns, gave a handout to the BOE Members

**H. Executive Session**

Motion by Buckley, second by Huggins, that the Board of Education approve the following:

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 10:08 p.m. prevailing time, for approximately 15 minutes as follows:

Item   Discussion Item(s)\* (Agenda to extent known)

Contract Litigation or Negotiations

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

The president reconvened the meeting at 10:34 p.m.

Motion carried unanimously

**I. Approval of Minutes**

Motion by McShea, second by Reilly, that the Board of Education approve the following:

<u>I-1.</u>	<u>Date</u>	<u>Type of Meeting</u>
	August 17, 2015	Regular Meeting

Motion carried with Brennan, Buckley and Reilly abstaining

**J. Correspondence**

None

Motion by Buckley, second by Huggins, that the South Harrison Board of Education approve the Superintendent's Recommendations as amended K-1 – K-3, L-1 – L-7, M-1 and N-1 – N-5.

**K. Personnel**

**K-1 Appointments, Separation, Leaves of Absence & Substitutes**

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Christina Brown	PT World Cultures Teacher	South Harrison	\$31,237 Step 1/MA at 60% FTE	Replace Angela Orvis	10/6/2015 to 06/30/2016
Christina Brown	World Cultures Curriculum Writer	South Harrison	\$30/hr. for up to 40 hours	To develop a sequential curriculum map K-6	09/01/2015
David Inzinna	Art Teacher	South Harrison	\$51,956 Step 4/BA +15	Horizontal Step Move	09/01/2015
Amy Corson	LDTC	South Harrison	\$30/hr.	CST Summer Work	06/23/2015 to 08/31/2015
Linda Davis	Musical Director	South Harrison	\$1333.00	Reappointment	09/01/2015 to 06/30/2015
Beth Bakley	Nurse	South Harrison	\$30/hr. for 9 hours	Summer Work	06/23/2015 to 08/31/2015

**K-2 Co-Curricular Work, Volunteers, Practicum Students, Change of Status**

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

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Name	Position/ Assigned Staff	Department (Location)	Compens./ Correction / College	Reason	Effective Date

**K-3      Appointments-Superintendent's Contract**

BE IT RESOLVED, that the Employment Contract between James J. Lavender, Superintendent of Schools and the Kingsway Regional School Board of Education and the South Harrison Township Elementary Board of Education, having been reviewed and approved by the Interim Executive Regional Superintendent in accordance with N.J.S.A. 18A:7:8 (j) and NJAC 6A:23A-3-1(a), be approved, for the period of July 1, 2015 through June 30, 2020, and that the Board President and School Business Administrator/Board Secretary be authorized to execute a copy of the agreement, and that a copy of such Agreement be part of the minutes on file in the Board Secretary's Office.

**L.      General Administration****L-1      Discussion Items**

- School Physician
- School Choice

**L-2      Enrollment Report as of August 31, 2015:****A. Enrollment Summary**

Grade Level	Current Totals	Prior Month Totals	June 30, 2015
PK3	7	9	9
PK4	14	9	9
K	48	44	44
1	43	48	48
2	50	49	49
3	50	57	57
4	57	62	62
5	61	53	53
6	53	56	56
<b>Resident Students</b>	<b>357</b>	<b>362</b>	<b>362</b>
<b>Choice Students</b>	26	25	25
<b>District Total</b>	<b>383</b>	<b>387</b>	<b>387</b>

**BOARD OF EDUCATION MINUTES – 4****September 21, 2015****L-3 Emergency Drills/Calls****A. Drills**

School / Date	Time	Drill Description

**L-4 Student Discipline, Violence/Vandalism, HIB as of August 31, 2015:****A. Student Discipline, Violence/Vandalism, HIB**

Infraction Reports	No. of Incidents this Month	2014-15 Total-To-Date
Detentions		
Suspensions		
Violence, Vandalism, Substance Abuse		
Harassment/Intimidation/Bullying (Confirmed)		

**B. Completed Investigation Reports as of August 31, 2015**

Resolved that the South Harrison Township Board of Education accept the Harassment, Intimidation & Bullying self-assessment as submitted by the Superintendent of Schools for the 2014-2015 school year:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation

**L-5 Educational Field Trips/Assemblies:**

School	Group	Event/ Destination	Date(s)	# of Student s	# of Teachers/ Chaperones	Cost to the BOE	Comments
SH	4 <sup>th</sup> Grade	Stewart Park	10/16/15 (rain date 10/19/15)	56	3 teachers 18 parents/ grandparents	\$0.00	Students are walking to the park and bringing a bagged lunch.

**L-6 Programs/Other:**

Program(s)
2015-2016 South Harrison Township Elementary School HIB Self-Assessment & Statement of Assurance

**L-7 Policy:****1. First Reading/Introduction:**

The following policies and/or regulations are recommended for first reading for revision and/or adoption: None

**2. Second Reading/Adoption:**

The following policies are recommended for second reading and adoption: None

**M. Curriculum & Instruction****M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

<b>Title of Program</b>	<b>Location</b>	<b>Date(s)</b>	<b>Attendee(s)</b>	<b>Educational Purpose</b>	<b>Cost to District</b>
2015 English/language arts & PARCC Readiness Training	EIRC Mullica Hill, NJ	10/8/2015 10/20/2015 11/9/2015 11/17/2015 12/10/2015	Shari Crouch Jamie Rohe	To improve understanding of the following: ELA Common Core, close reading & text complexity, tiered academic vocabulary, using evidence to support reasoning, and using assessment to support learning	\$800

**N. Finance**

**N-1** BE IT RESOLVED, that the South Harrison School District Board of Education ratify the line item transfers listed below for the 2015-2016 fiscal year as recommended by the Superintendent of Schools:

<b>To Account</b>	<b>From Account</b>	<b>Amount</b>	<b>Justification</b>
11-190-100-610-05-051	12-000-100-730-05-051	\$10,000	Reclass Tech Supplies from fund 12
12-000-400-334-70-050	12-000-252-730-60-051	\$9,000	Architectural Associated with Cooling Tower Replacement
11-000-251-340-70-050	11-000-251-100-70-010	\$4,000	System 3000 Software License

**N-2** BE IT RESOLVED to approve the following:

- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 BE IT RESOLVED to approve the following bill lists:

Date	Amount	Type
8/27/2015	\$52,464.00	Payroll Agency
7/31/2015	\$9,666.14	Payroll Agency
8/14/2015	\$29,760.00	Bill List
8/28/2015	\$97.10	Bill List
8/27/2015	\$102,617.29	Bill List
9/15/2015	\$174,148.78	Bill List

N-4 BE IT RESOLVED, that the South Harrison School District Board of Education approve a Memorandum of Agreement with The Mid-Atlantic Dairy Association, Inc. for the period beginning August 1, 2015 and terminating August 1, 2019 as per attached.

N-5 BE IT RESOLVED, that the South Harrison School District Board of Education approve the transportation jointure with Harrison Township School District for To/From route SH-1 for the 2015-2016 school year at an annual cost of \$42,500.

YES	NO	ABSTAIN
Cunningham		
Brennan		
Brown		
Buckley		
English		
Huggins		
McShea		
Reilly		
Talbot		

**O. Public Participation**

**P. Old Business**

**Q. New Business**

**R. Adjournment of Meeting**

Motion by McShea, second by Buckley, that the Board of Education adjourn the meeting at 10:37 p.m.

Motion carried unanimously

Respectfully Submitted,

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Jason Schimpf  
School Business Administrator/Board Secretary