

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:30 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

**Open Meeting Statement:** The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**Roll Call:** Present: Michael Brennan, Carole English, Michael Finnan, Janice Huggins, Jim McShea (arrived 7:34), Joseph Talbot, and Debbie Cunningham.

Absent: Toni Buckley and Kenneth White.

Others present: Dr. Lavender, Mrs. Wechter, Mr. Mumbower, Ms. Calandro, Ms. Anderson and Mrs. DiStefano.

### Student Recognition – None

**Presentations** – Mr. Mumbower introduced the new staff, Mr. Rosenheim, Ms. Michielli, Ms. Sobeck, Ms. Fransko and Ms. Iriarte. Dr. Lavender and the board members welcomed them. Mr. Mumbower expressed how they have made an impact on the school.

Ms. Calandro gave a presentation on the curriculum renewal plan updates.

**Recognition of Visitors for Agenda Questions-** Mrs. Conroy wanted the board to know that our students are very much prepared when they enter Kingsway. Her comments were based on feedback she is receiving from her son, who is now a Kingsway student.

### Minutes

Motion by Mr. Talbot and second by Mr. Finnan to approve the following minutes as amended:

<u>Date</u>	<u>Type of Meeting</u>
<u>I-1</u>	September 2, 2014 Regular
<u>I-2</u>	September 2, 2014 Executive

Roll Call Vote:

I-1 Yes (6) No (0) Abstain (1) Mr. Brennan  
Mr. McShea voted yes as amended.

I-2 Yes (5) No (0) Abstain (2) – Mr. Brennan  
Mr. McShea

Motion Passed

**Correspondence - None****Superintendent's Recommendations  
Personnel**

Motion by Mr. McShea and second by Mr. Finnan that the Board of Education approve the Superintendent's Recommendations K, L, M, N as amended.

**K-1 Appointments, Separation, Leaves of Absence & Substitutes**

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

<b>Name</b>	<b>Position/ Position Code</b>	<b>Department (Location)</b>	<b>Guide/Step Salary</b>	<b>Reason</b>	<b>Term of Contract/ Effective Date</b>
Robert Rosenheim	Curriculum Lead Person	Grades 3-6	\$1,333.00 Stipend		9/1/14-6/30/15
Gail Bram	Curriculum Lead Person	Special Areas	\$1,333.00 Stipend		9/1/14-6/30/14
Theadora Slider	Playground Aide		\$4,545.00	Correction from original Board Approval	9/1/14-6/30/15
Rebekah Newton	Playground Aide		\$3,851.00	Correction from original Board Approval	9/1/14-6/30/15
Tonya Foster	LTS-Special Ed	Grade 5	\$100.00/day	Medical Leave for Brittany Goldstein	9/8/14- 10/15/14
Brittany Goldstein	Special Ed Teacher	Grade 5		Medical Leave	9/5/14 – 10/15/14
Conroy Jane	Special Ed	Grade 1	BA/1 \$48,481	New CBA	9/1/14
Damminger Jennie	Teacher	Grade 2	MA/1 \$51,582	New CBA	9/1/14
Devecchio Jessica	Teacher	Kindergarten	MA/1 \$51,582	New CBA	9/1/14
Brown Sarah (Fry)	Teacher	Grade 3	BA/1 \$48,481	New CBA	9/1/14
Grabas Amanda	Special Ed	RTI	BA/1 \$48,481	New CBA	9/1/14
Fransko Kathryn	Psychologist	Child Study Team	MA/6 \$54,987	New CBA	9/1/14
Goldstein, Brittany	Special Ed	Grade 5	MA/6 \$54,987	New CBA	9/1/14
Michielle Samantha	Teacher	Grade 5	MA/6 \$54,987	New CBA	9/1/14
Rosenheim Robert	Teacher	Grade 5	MA/6 \$54,987	New CBA	9/1/14
Sobeck Sarah	Special Ed	Grades 2 & 3	BA/1 \$48,481	New CBA	9/1/14
Bakley Bethany	Nurse		BA/8 +20 \$56,621	New CBA	9/1/14

South Harrison Township Board of Education

Regular Meeting Minutes  
September 23, 2014

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Bram Gail	Technology/ Media Specialist	Computer Lab / Library	MA/11 +200 longevity \$64,162	New CBA	9/1/14
Caltabiano Linda	Teacher	Grade 1	BA/6 \$51,886	New CBA	9/1/14
Crouch Shari	Teacher	Grade 2	MA/3 \$52,682	New CBA	9/1/14
Davis, Linda	Teacher	Music	BA/12 \$63,161	New CBA	9/1/14
Donofrio Beverly	Teacher	Grade 4	BA/10 +400 longevity \$59,161	New CBA	9/1/14
Eschenbach Nicole	Teacher	Grade 1	BA/1 \$48,481	New CBA	9/1/14
Fardella Melissa	Teacher	Grade 2	BA/3 \$49,581	New CBA	9/1/14
Fretz Christine	Teacher	Pre-K	BA/7 \$52,761	New CBA	9/1/14
Henjes Lisa	Teacher	Computers / RTI	MA/2 \$51,982	New CBA	9/1/14
Inzinna David	Teacher	Art	BA/1 \$48,481	New CBA	9/1/14
Kenderdine Susan	Teacher	Grade1	MA/15 +400 longevity \$73,944	New CBA	9/1/14
LaMalfa Michele	Teacher	Grade 6	BA/5 \$51,061	New CBA	9/1/14
LaPalomonte Denise	Teacher	Grade 2	BA/4 \$50,311	New CBA	9/1/14
Miles Linda	Teacher	Kindergarten	BA/9 +200 longevity \$56,961	New CBA	9/1/14
Narcisi Tim	Teacher	Phys Ed	MA/10 +200 longevity \$62,062	New CBA	9/1/14
Olsen Carolyn	Teacher	Grade 4	BA/9 +400 longevity \$57,161	New CBA	9/1/14
Paolone Marguerite	Teacher	Grade 6	MA/15 +400 longevity \$73,944	New CBA	9/1/14
Rohe Jamie	Teacher	Grade 3	BA/8 \$54,761	New CBA	9/1/14
Sinor Cherie	Special Ed	Grade 6	BA/6 \$51,886	New CBA	9/1/14
Tranz Kathryn	Teacher	Grade 4	MA/15 +400 longevity \$73,944	New CBA	9/1/14

South Harrison Township Board of Education

Regular Meeting Minutes  
September 23, 2014

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Wagner Heidi	Teacher	Grade 3	MA/15 +400 longevity \$73,944	New CBA	9/1/14
Melissa Fardella	Teacher	Grade 2		Extension of maternity leave.	3/16/15 to 6/30/15 <i>Expected return date:</i> 9/1/15
Linda Davis	Teacher	Music		Medical Leave of Absence	12/22/14- 1/31/15

**General Administration**

L-1 Discussion Items

- October Board Meeting-Cancel Meeting
- Reducing Board Members-Would need a referendum.
- NJSBA Workshop

L-2 Enrollment Report as of 9/19/14:

Grade Level	Current Totals	Prior Month Totals	June 30, 2014
PK3	6	4	6
PK4	9	9	12
K	42	41	46
1	46	45	50
2	50	51	53
3	54	53	62
4	62	62	52
5	53	53	52
6	53	53	45
<b>Resident Students</b>	<b>348</b>	<b>344</b>	<b>351</b>
<b>Choice Students</b>	<b>27</b>	<b>27</b>	<b>27</b>
<b>District Total</b>	<b>375</b>	<b>371</b>	<b>378</b>

L-3 Emergency Drills/Calls

A. Drills

School / Date	Time	Drill Description
South Harrison Elementary School Wednesday 9/17	Begin time: approx. 2:30pm End time: approx. 3:00pm	Stage 1 Evacuation drill was initiated due to a puncture of a gas line from 2:30-2:35pm. Stage 2 was initiated at 2:45-3:00pm. Students were

School / Date	Time	Drill Description
		dismissed at 3:22pm to busses and parent pick-up. At 3:30pm the building was clear and the Y program returned to the building.

L-4 Student Discipline, Violence/Vandalism, HIB as of 9/19/14:

## A. Student Discipline, Violence/Vandalism, HIB

Infraction Reports	No. of Incidents this Month	2014-15 Total-To-Date
Detentions	0	0
Suspensions	1	1
Violence, Vandalism, Substance Abuse	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0

L-5 Educational Field Trips:

Group	Event/Destination	Date(s)	# of Students	# of Teachers/Chaperones	Cost to the BOE	Comments
Grade 4	Stewart Park	10/14/14 rain 10/21/14	62	24	No cost	Walking trip

L-6 Programs/Other:

- A. KRSD and South Harrison District Challenges & Superintendent/Board Goals for 2014-2015
- B. BE IT RESOLVED to approve a contract with Greenwich Township BOE for their 2014-2015 ESY Program for two students #2409007965 and #1950659636 at a cost of \$3,000.00 (\$1,500.00 each student).
- C. BE IT RESOLVED to approve a contract with Greenwich Township BOE for their 2014-2015 Program for two students #2409007965 and #1950659636 at a cost of \$66,000.00 (\$33,000.00 each student).
- D. BE IT RESOLVED to accept the Rural Education Achievement Program Grant for the 2014-2015 school year in the amount of \$31,759.00.
- E. BE IT RESOLVED that the Board of Education approve the submission of the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act Report.

- F. BE IT RESOLVED to approve the special education tuition contract with Logan Township School District for one student #6776009030 for the 2014-2015 school year.

Regular School Year Tuition	\$16,395.00
1:1 Aide	<u>\$26,085.00</u>
	\$42,480.00

- G. BE IT RESOLVED to approve Math curriculum for Grades K-6.
- H. BE IT RESOLVED to approve ELA curriculum for Grades K-6.
- I. BE IT RESOLVED to approve a child nutrition program consolidation agreement with the Kingsway Regional School District for the 2014-2015 school year.
- J. BE IT RESOLVED to approve Change Order Number 1 for the Playground Upgrades Project in the amount of \$8,555.00 increasing the original contract amount (\$257,450) to \$266,005 (3.32% of the original contract amount). Funds are available within the project budget.

L-7    Policy:

- A. First Reading/Introduction:  
The following policies and/or regulations are recommended for first reading for revision and/or adoption:
1. (NONE)
- B. Second Reading/Adoption:  
The following policies are recommended for second reading and adoption:

**Policy Alert No. 202**

**Policy 0141** – Board Member Number and Term (Revised)

**Policy 0143** – Board Member Election and Appointment (Revised)

**Policy 1581** – Victim of Domestic or Sexual Violence Leave (M) (New)

**Policy 3125** – Employment of Teaching Staff Members (M) (Revised)

**Policy 3230** – Outside Activities (Revised)

**Policy 3240** – Professional Development for Teachers and School Leaders (M) (Revised)

**Regulation 3240** – Professional Development for Teachers and School Leaders (Revised)

**Policy 4125** – Employment of Support Staff Members (M) (Revised)

**Policy 4230** – Outside Activities (Revised)

**Policy 6511** – Direct Deposit (New)

**Policy 8507** – Breakfast Offer Versus Serve (OVS) (NEW)

**Policy 8508** – Lunch Offer Versus Serve (OVS) (New)

**Policy Alert No. 203****Policy and Regulation 2412** – Home Instruction Due to Health Condition (M) (Revised)**Policy and Regulation 2417** – Student Intervention and Referral Services (M) (Revised)**Policy and Regulation 2481** – Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M) (Revised)**Policy 3283** – Electronic Communications Between Teaching Staff Members and Students (M) (New)**Policy 4283** – Electronic Communications Between Support Staff Members and Students (M) (New)**Policy and Regulation 5200** – Attendance (M) (Revised)**Policy and Regulation 5610** – Suspension (M) (Revised)**Policy and Regulation 5611** – Removal of Students for Firearms Offenses (M) (Revised)**Policy 5612** – Assaults on District Board of Education Members or Employees (M) (Revised)**Regulation 5612** – Assaults on District Board of Education Members or Employees (M) (New)**Policy and Regulation 5613** – Removal of Students for Assaults with Weapons Offenses (M) (New)**Policy 5620** – Expulsion (Revised)**Policy and Regulation 8462** – Reporting Potentially Missing or Abused Children (M) (Revised)**L-8** **Use of Facilities:**

Resolved that the following use of facilities requests be approved, as recommended by the Superintendent of Schools:

<b>Group</b>	<b>Event</b>	<b>Date(s)</b>	<b>Days</b>	<b>Time</b>	<b>Comments</b>
SH Home & School	Assembly	Sept. 26, 2014	Friday	9:00-11:30	
SH Soccer Club	Training/Practice	Nov-March	Tuesday	6:00-8:00	

**Curriculum & Instruction****M-1** **Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

<b>Title of Program</b>	<b>Location</b>	<b>Date(s)</b>	<b>Attendee(s)</b>	<b>Educational Purpose</b>	<b>Cost to District</b>
How To Investigate Harassment, Intimidation and Bullying Claims	Voorhees HS- Annandale, NJ	Sept.22 2014	Kathryn Fransko	Beneficial to Job	\$150.00 plus travel
NJSBA Convention	Atlantic City, NJ	Oct 28-30, 2014	Debbie Cunningham	Board President	\$200.00 plus travel

**Financial**

N-1 BE IT RESOLVED to approve budget transfers from July 1, 2014 through July 31, 2014.

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2014. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of July 2014.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 BE IT RESOLVED to approve the following bill lists:

P002	Payroll-Agency/Warrant	\$ 6,987.31
P003	Warrant Account	\$ 89,305.23
P004	Warrant Account	\$218,154.10
P005	Warrant Account	\$ 61,163.54
P006	Payroll-Agency	\$ 22,725.66
P007	Payroll-Agency	\$ 18,507.58
P008	Warrant Account	\$ 85.00
P009	Warrant Account	\$ 100.00

Roll Call Vote: (7) Yes (0) No (0) Abstain

**Public Participation: Recognition of Visitors for Comment - None**

**Old Business - None**

**New Business - None**



**Adjournment**

Motion by Mr. Finnan and second by Mr. McShea to adjourn the meeting at 9:06pm.

Motion Carried

Respectfully submitted,  
Linda M DiStefano

Board Secretary