

ENCLOSURE #1

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:31 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

Open Meeting Statement: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, and the Harrisonville Post Office and with the Township Clerk.

Roll Call: Present: Michael Brennan, Toni Buckley, Michael Finnan, Janice Huggins, James McShea, Joseph Talbot, Kenneth White and Debbie Cunningham

Absent: Carole English.

Others present: Dr. Lavender, Mrs. Wechter, Mr. Mumbower, Mrs. Burr, Mrs. DiStefano and Ms. Calandro

Correspondence- Resignation Letter from Mrs. Hardman.

Minutes Motion by Mr. McShea and second by Mr. Talbot to approve the following minutes.

1. BE IT RESOLVED to approve the minutes from the Regular Meeting of March 18, 2014.
2. BE IT RESOLVED to approve the minutes from the Closed Session Meeting of March 18, 2014.
3. BE IT RESOLVED to approve the minutes from the Regular & Public Hearing Meeting of April 29, 2014.
4. BE IT RESOLVED to approve the minutes from the Closed Session Meeting of April 29, 2014.

Minutes 1& 2-March 18, 2014

Roll Call Vote	Yes (7)	No (0)	Abstain (1)-Mr. Brennan
Motion Carried			

Minutes 3 & 4-April 29, 2014

Roll Call Vote	Yes (5)	No (0)	Abstain (3)-Mr. Finnan Ms. Huggins Mr. White
Motion Carried			

Recognition of Visitors for agenda Questions- None

Superintendent's Recommendations

Administrative

Motion by Mr. McShea, second by Ms. Huggins to amend action item #4 to include "therapeutic service" after report writing. All in favor.

Motion by Mr. Finnan and second by Mrs. Buckley that the Board of Education approve the Superintendent's Administrative Recommendations

1. BE IT RESOLVED to approve a cooperative transportation agreement with the GCSSSD for the 2014-2015 school year. The administrative fee for special education, vocational, public and homeless student routes is 7% and 4% for nonpublic student routes.
2. BE IT RESOLVED to approve contracts for participation in the following programs with the GCSSSD for the 2014-2015 for the following services:
 - Nonpublic Aid-in-Lieu Program at \$2.50 per student
 - Choice Student Program at \$2.50 per student
3. BE IT RESOLVED to approve a contract with Nancy Stevick, LDTC from July 1, 2014 until June 30, 2015 at a rate of \$275.00 per evaluation.
4. BE IT RESOLVED to approve a contract with Kate Guzzetti, OT from July 1, 2014 through June 30, 2015 at a rate of \$200.00 per evaluation and \$70.00 per hour for report writing and therapeutic service.
5. BE IT RESOLVED to approve a summer transportation jointure with Harrison Township for our preschool disabled extended school year program from July 8, 2014 through July 31, 2014 at a cost of \$2,965.00.
6. BE IT RESOLVED to approve an Electric generation Service Agreement with FirstEnergy Solutions Corp. through (ACES) through May 2015.
7. BE IT RESOLVED to approve an Natural Gas Supply Service Contract with Hess Energy Marketing through (ACES) through December 2014.
8. BE IT RESOLVED to approve a field trip to the Adventure Aquarium in Camden, NJ on June 3, 2014 from 9:00AM-1:45PM for the first grade. Cost is for transportation.
9. BE IT RESOLVED to approve a field trip to Wheaton Village in Millville, NJ on June 13, 2014 from 9:00AM-2:30PM for the fourth grade. Cost is for transportation.
10. BE IT RESOLVED to approve a Clinical Practice Request from Rowan University for Michael Hoover from 9/2/14-12/17/14 Fall Semester and 1/20/15-5/8/15 Spring Semester. This is a full year placement to complete his Masters in Teaching. He will be placed with Shari Crouch.
11. BE IT RESOLVED to approve the South Harrison Elementary School District to request a waiver that would allow the district the option to modify the current requirements regarding observations.

12. BE IT RESOLVED to approve Federici & Akin the authority to draft plans and specifications and to authorize the School Business Administrator the authority to advertise for public bid of the playground upgrade at South Harrison Elementary School Project #4880-050-13-2001.

Policy - None

Personnel

13. BE IT RESOLVED to approve the following substitutes for the remainder of the 2013-2014 school year:
Allie Ivot
14. BE IT RESOLVED to approve the certified and non-certified employees and salaries for the 2014-2015 school year.
15. BE IT RESOLVED to approve Kelly Fithian, School Psychologist to attend Child Study Team Meetings from July 1, 2014 through August 30, 2014. Cost would be \$250.00 per case; \$200.00 per evaluation and \$25.00 per meeting.
16. BE IT RESOLVED to accept a letter of resignation from Christine Murray, 3rd grade teacher who has been out on extended maternity leave.
17. BE IT RESOLVED to approve David Inzinna to attend Robotics Training at Clearview Regional High School on June 5, 2014 from 7:30AM-2:30PM. Cost is \$200.00.
18. BE IT RESOLVED to approve Amanda Grabas as the teacher for the PSD 2014-2015 extended school year program in the amount of \$2,400.00 from July 8-31, 2014.
19. BE IT RESOLVED to approve Tina McDonnell as the teacher for the ESY 2014-2015 extended school year program for one student in the amount of \$1,200.00 from July 8-31, 2014.

Tuition – None

Buildings and Grounds

20. BE IT RESOLVED to ratify and approve a Use of Facilities request for South Harrison Township Parks & Recreation for A Senior Luncheon on May 3, 2014 from 10:00AM-2:00PM.

Mr. Finnan asked about the role of an LDTC. Mrs. Burr explained.

Mr. Finnan had a question regarding the waiver being approved in item #11. Dr. Lavender and Mrs. Calandro explained what this is and explained the teacher evaluation process.

Mr. McShea asked for an update on the playground. Mrs. Wechter explained item #12 and where we are in the process now. We are on track but still waiting for the ROD grant to be executed by the state. We are doing as much as we can without the grant execution.

Ms. Huggins had questions about the robotics training being approved. Mrs. Calandro explained.

Roll Call Vote Yes (8) No (0) Abstain (0)
Motion Carried

Financial

Motion by Mrs. Buckley and second by Mr. Finnan that the Board of Education approve the Superintendent's Financial Recommendations

1. BE IT RESOLVED to approve budget transfers from March 1, 2014 through March 31, 2014
2. BE IT RESOLVED to approve the following:
 1. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C.6A:23-A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 2. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2014. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of March, 2014.
 3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 4. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations Section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. BE IT RESOLVED to approve the following bill lists:

P051	Payroll/Agency Account	\$ 8,463.40
P052	Warrant Account	\$ 104.85
P053	Payroll/Agency Account	\$117,462.18
P054	Payroll/Agency Account	\$114,297.30
P055	Payroll/Agency/Warrant	\$ 10,914.80
P056	Warrant Account	\$137,266.80

Roll Call: Yes (8) No (0) Abstain (0)
Motion Carried

Discussion Items- Dr. Lavender discussed the following:

- A. The Superintendent Evaluation process
- B. The Board Self Evaluation process
- C. Goals will be discussed at future meeting now that strategic plan is done
- D. Staff changes happening at Kingsway in the human resource department will benefit South Harrison
- E. We are looking into the possibility of contracting for substitute placement services for the 2014-2015 school year.
- F. Hirings for the 2014-2015 new positions.

Visitor Comments

Mrs. Donofrio reminded the board members that the living history museum with be going on and will be filmed on Classroom Closeup.

Mrs. Wilkins expressed concerns she had during her employment this past year. She was employed by South Harrison but placed with a South Harrison student at Mantua. She felt communication and training were lacking.

Mrs. Donofrio thanked Mr. Talbot for what he was doing in the faculty dining room.

Adjournment

Motion by Mr. McShea and second by Mr. Brennan to adjourn the meeting at 8:10pm.

Motion Carried

Respectfully submitted,

Linda M DiStefano
Board Secretary