

ENCLOSURE #3

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:30 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

Open Meeting Statement: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, and the Harrisonville Post Office and with the Township Clerk.

Roll Call: Present: Toni Buckley (arrived late) Carole English, Michael Finnan, Janice Huggins, James McShea, Joseph Talbot, Kenneth White and Debbie Cunningham

Absent: Michael Brennan.

Others present: Dr. Lavender, Mrs. Wechter, Mr. Mumbower, Mrs. Burr, and Trish Calandro

Presentation – Dr. Lavender and Mrs. Wechter presented the highlights of the 14-15 budget to the board.

Correspondence- Dr. Lavender congratulated Christine Fretz, teacher of year.

A. Minutes Motion by Mrs. English and second by Ms. Huggins to approve the following minutes.

1. BE IT RESOLVED to approve the minutes from the Regular Meeting of February 25, 2014.
2. BE IT RESOLVED to approve the minutes from the Closed Session Meeting of February 25, 2014.

Roll Call Vote	Yes (7)	No (0)	Abstain (1)-Mr. White
Motion Carried			

Recognition of Visitors for agenda Questions

Mrs. Conroy had some concerns regarding funding for our special education program, and had questions about funds being used for capital projects.

Mrs. Freeman had some questions about smartboard replacement mentioned in the 14-15 budget highlights.

Superintendent's Recommendations

Administrative

Motion by Mr. McShea and second by Mrs. Buckley that the Board of Education approve the Superintendent's Administrative Recommendations

1. BE IT RESOLVED that the tentative budget be approved for the 2014-2015 School Year per Resolution #30 2013-2014.
2. BE IT RESOLVED to approve the extended Interlocal Service Agreement with GCA from December 1, 2013 through June 30, 2014 at a cost of \$92,024.46.
3. BE IT RESOLVED to approve a walking trip to the South Harrison Municipal Building for the second grade classes during the week of March 17, 2014 from 9:30am-11:30am. Day to be announced when Mayor is in office.
4. BE IT RESOLVED to approve a contract with the YMCA to continue to operate the YMCA Before and After School Program for the 2013-2014 school year.
5. BE IT RESOLVED to approve a field trip to Grounds for Sculpture for the 5th Grade on April 16, 2014 from 8:50am-1:30pm. Cost is \$2.00 per student.
6. BE IT RESOLVED to approve Toni Buckley to attend "Analyzing and Constructing Salary Guides Workshop" on March 15, 2014 at a cost of \$249.00 plus travel.
7. BE IT RESOLVED to accept proposal and award a contract for professional services to Edwards Engineering Group for work on the playground project in the amount of \$8,365.00.
8. BE IT RESOLVED to approve a shared services agreement/joint purchasing agreement with Sterling High School (SJTP)
9. BE IT RESOLVED to approve to modify the 13-14 School Calendar, due to snow days.
10. BE IT RESOLVED to authorize advertisement for public bid of the Playground Upgrades Project, subject to final design review by the District BA and the District Superintendent.
11. BE IT RESOLVED to accept Preliminary Eligible Cost Letters (PEC) from the Department of Education as Final Eligible Cost (FEC) and affirm that the Board of Education elects to have 'Grant' as the state funding source for the projects listed below:
 - #4880-050-13-2001 – Playground upgrades at South Harrison Township Elementary School – PEC \$306,000
 - #4880-050-14-1002 – HVAC Improvements at South Harrison Township Elementary School – PEC \$422,000
 - #4880-050-14-1006 – Roof Replacement at South Harrison Township Elementary School – PEC \$83,000

12. BE IT RESOLVED to delegate the School Business Administrator the authority to execute and deliver the grant agreements for the below listed projects:
 - #4880-050-13-2001 – Playground upgrades at South Harrison Township Elementary School – PEC \$306,000
 - #4880-050-14-1002 – HVAC Improvements at South Harrison Township Elementary School – PEC \$422,000
 - #4880-050-14-1006 – Roof Replacement at South Harrison Township Elementary School – PEC \$83,000
13. BE IT RESOLVED to delegate authority to the School Business Administrator for supervision of School Facilities Projects, listed below:
 - #4880-050-13-2001 – Playground upgrades at South Harrison Township Elementary School – PEC \$306,000
 - #4880-050-14-1002 – HVAC Improvements at South Harrison Township Elementary School – PEC \$422,000
 - #4880-050-14-1006 – Roof Replacement at South Harrison Township Elementary School – PEC \$83,000

Policy - None

Personnel

14. BE IT RESOLVED to approve Bethany Bakley to attend a workshop on Childhood Neurology on April 11, 2014 in Cherry Hill, NJ. Cost is \$189.99, plus travel.
15. BE IT RESOLVED to approve Jaime Welte to attend a workshop on Universal Design for Learning on March 14, 2014 and March 27, 2014 at Kingsway Middle School. Cost is \$0
16. BE IT RESOLVED to approve Cheryl Burr and Kelly Fithian to attend the conference on Anti Bullying School Safety on May 28-29, 2014 at Richard Stockton College in Atlantic City, NJ. Cost is \$189.00 per person, plus travel.
17. BE IT RESOLVED to approve Linda Miles and Jessica Devecchio to attend the conference on Early Childhood on April 11, 2014 at Holiday Inn Select in Swedesboro, NJ. Cost is \$149.00 per person, plus travel.
18. BE IT RESOLVED to approve Meredith Cawley as the long term substitute for BSI/Computer/Library Teacher position replacing Elisabeth Henjes from 3/10/14 until 4/17/14 at a salary of \$100.00 per day with no benefits.
19. BE IT RESOLVED to approve Meredith Cawley as a substitute teacher for the remainder of the 2013-2014 school year until June 30, 2014.
20. BE IT RESOLVED to approve to extend a medical leave of absence for Lisa Henjes from until April 17, 2014. Accumulated sick time will be used until exhausted with the remaining time being unpaid.
21. BE IT RESOLVED to approve Homebound Instruction for a fifth Grade student #9067 starting 4/28/14 for approximately 4 weeks. Approval is contingent upon proper medical documentation provided.

22. BE IT RESOLVED to approve the following staff members as advisors for after school NJASK prep from March 31, 2014 through May 1, 2014 on Mondays, Wednesdays and Thursdays at \$25.00 per hour, plus half-hour prep.

Ashley Kodluk	3 rd Math/ELA	(22.5 hrs.)
Elizabeth Golding	4 th ELA	(12 hrs.)
Katherine Tranz	4 th Math	(10.5 hrs.)
Meredith Cawley	5 th ELA	(12 hrs.)
Dolores Kurek	5 th Math	(10.5 hrs.)
Michele LaMalfa	6 th Math	(10.5 hrs.)
Cynthia Baita	6 th ELA	(12 hrs.)
Amanda Grabas	(Substitute)	

Tuition – None

Buildings and Grounds – None

Roll Call Vote	Yes (8)	No (0)	Abstain (0)
Motion Carried			

Financial

Motion by Mr. Finnan and second by Mr. White that the Board of Education approve the Superintendent's Financial Recommendations

1. BE IT RESOLVED to approve budget transfers from January 1, 2014 through January 31, 2014
2. BE IT RESOLVED to approve the following:
 1. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C.6A:23-A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2014. The Treasurer's Report and Secretary's Report are in agreement for the month of January, 2014.
 3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 4. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations Section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b)

and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED to approve the following bill lists:

P39	Payroll-Agency	\$ 8,562.98
P40	Warrant/Payroll Agency	\$179,576.50
P41	Payroll-Agency	\$112,415.58
P42	Payroll-Agency	\$116,084.72

Roll Call: Yes (8) No (0) Abstain (0)
Motion Carried

Discussion Items

- A. Teacher of the Year Luncheon-April 10, 2014. Dr. Lavender and Mrs. Cunningham to attend.
- B. 14-15 proposed calendar with built in snow days, discussion of trimesters.
- C. Continuation of Shared Business Administrator contract with Logan Township School District
- D. Memorial garden dedication. Mrs. Miles and Mrs. Hoffman discussed the purpose of the garden. Dr. Lavender read a resolution regarding the memorial garden dedication.

Motion by Mrs. Buckley and second by Ms. Huggins to approve the dedication resolution for the memorial garden dedication in memory of Amanda Menold.

All in favor-yes Motion Carried

Visitor Comments - None

Closed Session

Motion by Mr. McShea and second by Mr. Talbot that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public is excluded, for the purpose of a personnel issue at 9:16pm. Motion Carried.

Open Session

Motion by Mr. McShea and second by Mrs. Buckley that the Board of Education resume open session at 9:45pm. Motion Carried.

Adjournment

Motion by Mr. McShea and second by Mrs. Buckley to adjourn the meeting at 9:50pm.
Motion Carried

Respectfully submitted,
Linda M DiStefano

Board Secretary