

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:31 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

Open Meeting Statement: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

Roll Call: Present: Michael Brennan, Janet Brown, Carole English, Janice Huggins, Jim McShea, Joseph Talbot, and Debbie Cunningham.

Absent: Toni Buckley

Others present: Dr. Lavender, Mrs. Wechter, Ms. Calandro

Student Recognition – None

Presentations – None

Public Participation: Recognition of Visitors for Agenda Questions-

Mrs. Suzanne Miranda, 27 Main Street, Harrisonville - wanted to know if Kingsway substitutes were approved. It seems we are still having trouble getting subs. Dr. Lavender and Mrs. Wechter responded.

Closed Session

Motion by Mr. McShea and second by Mr. Talbot that the Board of Education, by Resolution, adjourn into Closed Session at 7:35p.m., from which the general public is excluded, for the purpose of a personnel issue and to interview a candidate to fill the vacant Board of Education seat.

Motion Carried.

The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Open Session

Motion by Mrs. English and second by Ms. Huggins that the Board of Education resume open session at 9:00 p.m. Motion Carried.

Minutes

Motion by Mr. Talbot and second by Mr. McShea to approve the following minutes:

South Harrison Township Board of Education

Regular Meeting Minutes
January 27, 2015

Date Type of Meeting

I-1 12/23/14 Regular
I-2 12/23/14 Executive
I-3 1/6/15 Reorganization

Roll Call Vote: Yes (7) No (0) Abstain (0)
Motion Passed

J-1. **Correspondence** – Thank you note from Mrs. Burr.

Personnel

(Dr. Lavender)

K-1 Appointments, Separation, Leaves of Absence & Substitutes

Resolved that the following personnel recommendations be approved, as recommended by the Superintendent of Schools.

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Bianchini ZinKevich	Teacher Substitute	South Harrison	\$70.00 per day, after 20 days, which do not have to be consecutive, \$85.00 per day	As needed	Pending Completion of paperwork
Corinne Mesmer	Principal	South Harrison	\$96,900.00 (Pro-rated)	Replacing William Mumbower-Resignation	01/29/15
Angela Orvis	Spanish Teacher (P/T)	South Harrison	BA/1 \$48,481.00 (Pro-rated) No benefits	Replacing Diane Iriarte	04/06/15 to 06/30/15
Kathleen Weiland	Substitute Teacher	South Harrison	\$70.00 per day, after 20 days, which do not have to be consecutive, \$85.00 per day	As needed	01/28/15 to 06/30/15
Sarah Brown	Teacher – Grade 3	South Harrison		Medical leave	<i>Beginning:</i> 01/22/15 <i>Ending:</i> 01/30/15 <i>Expected return date:</i> 02/02/15

South Harrison Township Board of Education

Regular Meeting Minutes
January 27, 2015

Name	Position/ Position Code	Department (Location)	Guide/Step Salary	Reason	Term of Contract/ Effective Date
Danielle Rice	Secretary to Special Education Services/Data Specialist	South Harrison	\$29,000.00 (Pro-rated)	New position	02/03/15
Diane Iriarte	LTS-Teacher of Spanish	South Harrison	Continuation of LTS \$100.00/day	Extension of long term substitute position	1/30/15 to 4/3/15
Tonya Foster	LTS-Teacher of SPED	Grade 5	Continuation- \$242.40 per diem, no benefits	Extension of long-term- substitute for Ms. Goldstein	2/1/15-6/30/15

L. General Administration

(Dr. Lavender)

L-1 Discussion Items

- GCSBA Update – Mr. Talbot gave update on meeting he attended.
- 2015-2016 South Harrison Twp. Elementary School Calendar
- Principal Position
- Special Education Personnel

L-2 Enrollment Report as of December 23, 2014:

A. Enrollment Summary

Grade Level	Current Totals	Prior Month Totals	June 30, 2014
PK3	6	6	6
PK4	9	9	12
K	42	42	46
1	48	48	50
2	49	49	53
3	56	56	62
4	63	62	52
5	53	53	52
6	55	55	45
Resident Students	356	353	351
Choice Students	25	27	27
District Total	381	380	378

B. Attendance Summary

2014 - 2015 Monthly Average % of Students in Attendance

South Harrison Township Board of Education

Regular Meeting Minutes
January 27, 2015

Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2014-2015 Current YTD Ave. %
Pre-K 3	99.00	96.00	95.00	99.0							96.67
Pre-K 4	63.00	65.00	68.00	97.0							65.33
K	92.00	90.00	87.00	93.0							89.67
Average Pre-K & K	84.67	83.67	83.33	96.3							87.00
1	95.00	96.00	95.00	96.0							95.33
2	95.00	94.00	93.00	97.0							94.00
3	98.00	97.00	96.00	95.0							97.00
4	97.00	96.00	96.00	96.0							96.33
5	94.00	94.00	93.00	96.0							93.67
6	94.00	93.00	94.00	96.0							93.67
Average 1 – 6	95.50	95.00	94.50	96.0							95.25

L-3 Emergency Drills/Calls

A. Drills

School / Date	Time	Drill Description
South Harrison 12/9/14	Begin time: 9:37 End time: 9:42	Lock In/Shelter In Place
South Harrison 12/1/14	Begin time: 10:30 End time: 10:45	Fire Drill

B. Emergency Calls

School / Date	Time	Drill
	Begin time: End time:	
	Begin time: End time:	

L-4 Student Discipline, Violence/Vandalism, HIB as of _____:

A. Student Discipline, Violence/Vandalism, HIB

Infraction Reports	No. of Incidents this Month	2013-14 Total-To-Date
Detentions		
Suspensions		
Violence, Vandalism, Substance Abuse		
Harassment/Intimidation/Bullying (Confirmed)		

B. Completed Investigation Reports as of

Case No.	Reported Victim(s)	Reported Aggressor(s)	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
Summary of Initial Report				Action Taken	
None					

L-5 Educational Field Trips/Assemblies:

School	Group	Event/Destination	Date(s)	# of Students	# of Teachers/Chaperones	Cost to the BOE	Comments
South Harrison	6 Grade	NJ School of Conservation	May 26-29, 2015	55	8	Teacher Stipends Per Person cost paid by Stokes Acct.	

L-6 Use of Facilities:

Resolved that the following use of facilities requests be approved, as recommended by the Superintendent of Schools:

Group	Event	Date(s)	Days	Time
South Harrison Parks & Recreation	Senior Luncheon	11/14/15	Saturday	10:00am
South Harrison Parks & Recreation	Senior Luncheon	5/2/15	Saturday	10:00am
South Harrison (Stokes)	Father Daughter Dance	2/6/15 2/7/15 (Snow Day)	Friday/Saturday	6:30pm-9:00pm
South Harrison Home & School	5 th Annual 5K and 1 Miler	3/21/15	Saturday	7:00am-10:30am

L-7 Programs/Other:

- A. BE IT RESOLVED to approve Dr. Dennis Graham to perform neurological evaluations as needed at a cost of \$250.00 per evaluation.
- B. BE IT RESOLVED to approve a tuition contract with Gloucester County Special Services School District for student number 1950659636 in the amount of \$23,994.00 from November 20, 2014 through the end of the school year.
- C. BE IT RESOLVED to approve a tuition contract with Gloucester County Special Services School District for student number 5786946458 in the amount of \$19,902.00 from January 7, 2015 through the end of the school year.
- D. BE IT RESOLVED to approve transportation costs for two students attending Gloucester County Special Services School District at a rate of \$50.88 per diem per student. Route is S5009.
- E. BE IT RESOLVED to approve David Datz and Clark Pettit as chaperones for Stokes trip.
- F. BE IT RESOLVED to approve the 2015-2016 South Harrison Township Elementary School Calendar

M. Curriculum & Instruction**(Mrs. Calandro)**M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Managing Nursing Emergencies	Cherry Hill, NJ	3/13/15	Bethany Bakley	Job Information	\$189.99 + Travel
Map Testing	Galloway NJ	2/10/15	Elisabeth Henjes	RTI	Travel
PARCC Training	Vineland, NJ	1/26/15	Kathryn Fransko	Preparation	Travel

N. Financial**(Mrs. Wechter)**

N-1 BE IT RESOLVED to approve budget transfers from November 1, 2014 through November 30, 2014.

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of .

- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 BE IT RESOLVED to approve the following bill lists:

P028	Payroll Agency	\$ 8,691.98
P029	Payroll Agency	\$ 17,014.78
P030	Payroll agency/Warrant	\$572,895.90
P031	Payroll Agency	\$113,953.99
P032	Payroll Agency	\$114,157.16
P033	Warrant Account	\$217,038.69

Roll Call Vote: Yes (6) No (1)-Mrs. Brown Abstain (0)

Superintendent's Recommendations

Motion by Mr. McShea and second by Mr. Talbot that the Board of Education approve the Superintendent's Recommendations J-1 through N-3.

Roll Call Vote: Yes (7) No (0) Abstain (0)
Motion Passed

Public Participation: Recognition of Visitors for Comment

Heidi Banfer, 2 Hollybrook Road, Mullica Hill, NJ 08062, asked when there would be a communication regarding the principal. Dr. Lavender shared his plans with the audience.

Mr. Brennan announced that the lip sync event made \$4,730.

Dr. Lavender reviewed the 15-16 calendar and discussed the results of the community survey that was taken regarding the calendar. Attendance was also discussed, and how snow days will be handled.

Dr. Lavender reviewed the structure of the special education department, with the shared services agreement in place and the new staff on board.

Mr. Brennan asked about the two lost choice students and how this affects our funding. Dr. Lavender explained that they were choice students and now they are resident students. A brief discussion took place regarding funding for choice students versus resident students.

Old Business – None

New Business – None

Open Session -

Motion by Mr. McShea, second by Ms. Huggins to approve Mr. Ron Reilly to fill the vacant seat on the Board of Education.

Roll Call Vote:	Yes (7)	No (0)	Abstain (0)
Motion Passed			

Adjournment

Motion by Mr. Talbot and second by Mrs. English to adjourn the meeting at 9:32pm.

Motion Carried

Respectfully submitted,
Linda M DiStefano
Board Secretary