

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:30 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

**Open Meeting Statement:** The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, and the Harrisonville Post Office and with the Township Clerk.

**Roll Call:** Present: Michael Brennan, Carole English, Michael Finnan, Janice Huggins, James McShea, Joseph Talbot and Debbie Cunningham

Absent: Toni Buckley, Kenneth White.

Others present: Dr. Lavender, Mrs. Wechter, Mr. Mumbower, Mrs. DiStefano, Mrs. Fithian and Mrs. Burr

**Presentation – Food Service.** Mr. Jason Schimpf, Business Administrator of Kingsway Regional School District, gave an update on the progress of the food service department.

**Correspondence-None**

**A. Minutes** Motion by Mr. McShea and second by Mr. Talbot to approve the following minutes.

1. BE IT RESOLVED to approve the minutes from the Reorganization and Regular Meeting of January 7, 2014.

Roll Call Vote	Yes (7)	No (0)	Abstain (0)
Motion Carried			

**Recognition of Visitors for agenda Questions**

Ms. Latch HIB case #005 had some concerns about case. Dr. Lavender responded to the allegations and that the investigation did not prove HIB occurred. He explained the process and what she is able to do.

Mrs. Donofrio told the board that the food service department would be putting a list of possible snacks for the ASK testing this year to make sure we are providing healthy snacks.

## Superintendent's Recommendations

## A. Administrative

Motion by Mr. Finnan and second by Mr. McShea that the Board of Education approve the Superintendent's Administrative Recommendations

Roll Call Vote      Yes (7)      No (0)      Abstain (0)  
Motion Carried

1. BE IT RESOLVED to approve Resolution No. 26 to purchase electric generation services through the Alliance for Competitive Energy Services (ACES)
2. BE IT RESOLVED to approve Resolution No. 27 to purchase natural gas services through the Alliance for Competitive Energy Services (ACES)
3. BE IT RESOLVED to approve a field trip to Philadelphia Art Museum for the Gifted and Talented Program. The trip will be on February 27, 2014. The time of the trip is 9:30am until 2:15pm.
4. BE IT RESOLVED to approve the sixth grade stokes trip to the NJ School of Conservation from March 18-21, 2014.
5. BE IT RESOLVED to approve Resolution #28 2013-2014 to request a SEMI waiver for the 2014-2015 school year.
6. BE IT RESOLVED to approve Resolution #29 2013-2014 to apply for funds to support implementation of the Anti-Bullying Bill of Rights.
7. BE IT RESOLVED that the South Harrison Township Board of Education accept the January HIB report as presented:

Case No.	Reported Victim(s)	Reported Aggressor(s)	Date of Initial Report	Summary of Initial Report	Date of Initial Report	Date of Report to Superintendent	Result of Investigation	Action Taken
005	8989856375	3446495260	1/17/14	Parents of student #8989856375 reported that student #3446495260 and her family are spreading rumors, making critical remarks and intimidating their child and family to the point of harassment and defamation of character. The parents reported that there was text and email communication from the family of student #3446495260 to peer's parents for the purpose of defamation of character and collaboration to create HIB against student #8989856375. Parents are reporting this has been on-going since September 2013 to present.	1/17/14	1/31/14	Does not meet Definition	Provided Intervention services; Other
Possible "Result of Investigation" Responses:					Possible "Action Taken" Responses:			
<ul style="list-style-type: none"> <li>• Inconclusive</li> <li>• Does Not Meet Definition</li> <li>• Violation of Policy</li> </ul>					Provided intervention services Established training program(s) to reduce HIB and enhance school climate Imposed Discipline Ordered Counseling Other			

**Policy - None**

**Personnel**

8. BE IT RESOLVED to approve Jamie Welte to attend Making Sense of the Common Core Fraction, Number Sense & Operations Standards in Grades 3-5 Workshop at Rutgers University in Piscataway, NJ on January 29, 2014. Cost is \$195. Plus mileage & tolls.
9. BE IT RESOLVED to approve Gail Bram to attend TECHSPO in Atlantic City, NJ on January 30, 31, 2014. Cost is \$385. Plus mileage & tolls.
10. BE IT RESOLVED to approve Carolyn Olsen to attend NJ Educational Summit at Clearview Regional High School on March 7, 2014. No cost.
11. BE IT RESOLVED to approve to advertise a vacancy for a teaching position for 4<sup>th</sup> grade section of ELA, Library and Computers to grades K-3. Position to run as soon as possible until April 4<sup>th</sup>. (Vacancy is due to a medical leave of absence)
12. BE IT RESOLVED to approve Theadora Slider as a classroom/playground substitute for the remainder of the 2013-2014 school year.
13. BE IT RESOLVED to approve a medical leave of absence for Lisa Henjes from February 17, 2014-March 28, 2014. Accumulated sick time will be used until exhausted with the remaining time being unpaid, contingent upon proper documentation.

**Tuition - None**

**Buildings and Grounds**

14. BE IT RESOLVED to approve a use of facilities request for Boy Scouts for Pinewood Derby on January 4, 2014 from 12:30pm-4:30pm.
15. BE IT RESOLVED to approve a use of facilities request for South Harrison Home & School for Lip Sync on January 24, 2014 from 3:00pm-7:00pm for set up; and on January 25, 2014 from 9:00am-5:00pm for activity.
16. BE IT RESOLVED to approve a use of facilities request for Harrison Township Youth Basketball for basketball games on January 31, 2014, February 21, 2014 and February 28, 2014 from 6:00pm-8:00pm.
17. BE IT RESOLVED to approve a use of facilities request for Stokes Committee for Father Daughter Dance on February 7, 2014 from 3:30pm-10:00pm.

Roll Call Vote	Yes (7)	No (0)	Abstain (0)
Motion Carried			

**Financial**

Motion by Mr. Finnan and second by Mr. Brennan that the Board of Education approve the Superintendent's Financial Recommendations

1. BE IT RESOLVED to approve budget transfers from November 1, 2013 through December 31, 2013
2. BE IT RESOLVED to approve the following:
  1. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of November and December 2013. The Cash Reconciliation Report and Secretary's Report are in agreement for the months of September and October 2013.
  2. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of November and December 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
  4. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. BE IT RESOLVED to approve the following bill lists:

P027	Payroll Agency/Warrant	\$ 24,458.94
P028	Payroll Agency	\$113,780.83
P029	Payroll Agency	\$110,840.50
P030	Payroll Agency	\$ 60.00
P031	Payroll Agency/Warrant	\$529,744.09
P032	Warrant Account	\$168,155.41
P033	Payroll Agency	\$ 8,382.78
P034	Payroll Agency	\$ 8,282.22
P035	Payroll Agency	\$114,369.54
P036	Warrant Account	\$139,515.00
P037	Warrant Account	\$183,274.17
P038	Payroll Agency	\$114,006.91

Roll Call: Yes (7) No (0) Abstain (0)  
Motion Carried

#### Discussion Items

- A. Budget Update-Dr. Lavender gave update on where we are and what we know about state aid at this point.
- B. Regular meeting for March will be March 18, 2014. Approve to submit the budget to the county by 3/20/14.
- C. April meeting will be a Public Hearing & Regular Meeting on 4/29/14.
- D. NJ Performance Report.
- E. Curriculum Information Night-February 26<sup>th</sup>.

- F. Trimester/South Harrison Core Plan (Vision 2018).
- G. 2013-14 Revised Calendar.
- H. 2014-15 School Calendar.

Revisions to the 2013-2014 calendar were discussed. There was also a discussion regarding the number of days we are required to make up, and issues we have regarding attendance.

Dr. Lavender discussed changes in the March and April meeting schedule to allow for meetings to coincide with the state budget calendar and budget submission deadlines. He gave the board an update on the budget.

The New Jersey Performance Report was discussed and how South Harrison is performing compared to our peers. Dr. Lavender explained how we are addressing issues.

Mrs. Cunningham discussed the new curriculum shared services and what benefits it will be bringing with it to South Harrison students and staff. Mrs. Calandro thanked the teachers for their willingness to work with the new curriculum.

### Visitor Comments

Dr. Lavender discussed the emergency evacuation at the school and thanked the staff, fire chief and police chief for all their help in making the process move quickly and orderly.

Discussion of NJ Performance Report of absentee problem and the implementation of new curriculum.

- Ms. Latch said some children may be missing school because of being afraid of peers.
- Mrs. Freeman wanted to know how are we helping the struggling students meet their goals now.
- Mrs. Kline wanted to address how special education students and at risk students are being helped. Dr. Lavender and Mrs. Calandro responded.

Mrs. Conroy thanked curriculum team; she has already seen results with her students.

Mrs. Cunningham said it was really great to have a conversation concerning curriculum.

### Closed Session

Motion by Mr. McShea and second by Mr. Finnan that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public is excluded, for the purpose of a negotiations at 9:12pm.  
Motion Carried.

### Open Session

Motion by Mrs. English and second by Mr. Finnan that the Board of Education resume open session at 10:18pm. Motion Carried.

Motion by Mr. Brennan and second by Ms. Huggins to approve Carole English to attend "Analyzing and Constructing Salary Guides Workshop" on March 15, 2014 at a cost of \$249.00 plus mileage

Roll Call:      Yes (6)          No (0)          Abstain (0)

Motion Carried

**Adjournment**

Motion by Mr. Finnan and second by Mr. Brennan to adjourn the meeting at 10:20pm.

Motion Carried

Respectfully submitted,  
Linda M DiStefano

Board Secretary