

The regular meeting of the South Harrison Township Board of Education was held on the above date and was called to order at 7:35 P.M. by Board President, Debbie Cunningham. The meeting was held in the media center of the South Harrison Elementary School at 904 Mullica Hill Road, Harrisonville, NJ. This was followed by the flag salute and reading of the Open Public Meetings statement.

Open Meeting Statement: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

Roll Call: Present: Toni Buckley, Michael Finnan, Janice Huggins, Jim McShea, Ken White and Debbie Cunningham, Heidi Lerch (arrived 7:49).

Absent: Michael Brennan, Jonathan Feinbaum.

Others present: Dr. Lavender, Mrs. Wechter, Mrs. DiStefano, Patricia Calandro and Mr. Allan Dzwilewski.

Presentations – None

Introduction- Introduction of Board Attorney, Mr. Allan Dzwilewski.

Correspondence-E-mail from MaryAnn Giannotti.

Dr. Lavender discussed the e-mail and the positive things that were mentioned by Mrs. Giannotti.

Minutes

Motion by Mrs. Buckley and second by Mr. White to approve the following minutes:

- A.** BE IT RESOLVED to approve the minutes from the Regular Meeting of June 25, 2013.
- B.** BE IT RESOLVED to approve the minutes from the Closed Session Meeting of June 25, 2013.
- C.** BE IT RESOLVED to approve the minutes from the Regular Meeting of August 27, 2013.

Roll Call Vote

A.	Yes (3)	No (0)	Abstain (3) - Ms. Huggins Mr. White Mr. McShea
Motion Failed			
B.	Yes (3)	No (0)	Abstain (3) - Ms. Huggins Mr. White Mr. McShea
Motion Failed			

C.	Yes (6)	No (0)	Abstain (0)
Motion Passed			

A few board members asked if they could vote on minutes if they were not in attendance. Mr. Dzwilewski responded that they could.

Re-vote was taken on A&B

Roll Call Vote	Yes (6)	No (0)
Motion Passed		

Recognition of Visitors for Agenda Questions-

Mrs. Hughes had some concerns regarding the fundraising for Stokes and surplus of funds that were in the account at the end of the year. She is concerned that parents were not consulted throughout the year, also there does not seem to be any rules or guidelines for the committee.

Dr. Lavender thanked Mrs. Hughes for her questions and stated he is tabling that item due to the concern that was raised.

Superintendent's Recommendations

Administrative

Motion by Mr. McShea and second by Mrs. Buckley that the Board of Education approve the Superintendent's Recommendations.

1. BE IT RESOLVED to approve Board Members, Business Administrator and the Director of Special Services to attend the School Board Convention in Atlantic City at a cost of \$150.00 per member plus hotel reservations, not to exceed \$100.00 per night.
2. BE IT RESOLVED to approve and accept the Grant Award Notification for REAP funds in the amount of \$32,757.00 for the period 7/1/2013-9/30/2014.
3. BE IT RESOLVED to approve the special education tuition contract with Logan Township School District for one student (T.V.) for the 2013-2014 school year.

Regular School Year Tuition	\$16,350.00
1:1 Aide	<u>\$25,439.00</u>
	\$41,789.00

Policy

4. **FIRST READING** - BE IT RESOLVED to approve the first reading of the following bylaw, policy and regulation guide additions and amendments as attached.
 - a. Policy P3232 – Tutoring Services (New)
 - b. Policy P5117 – Interdistrict Public School Choice (Revised)
 - c. Regulation R5117 – Interdistrict Public School Choice (New)
 - d. Policy P5120 – Assignment of Pupils (M) (Revised)
 - e. Policy P5300 – Automated External Defibrillators (AED) (M) (Revised)
 - f. Regulation R5300 – Automated External Defibrillators (AED) (M) (New)
 - g. Policy P5533 – Pupil Smoking (M) (Revised)
 - h. Policy P7434 – Smoking in School Buildings and on School Grounds (M) (Revised)

- i. Policy P7522 – School District Provided Technology Devices to Staff Members (New)
- j. Policy P7523 – School District Provided Technology Devices to Pupils (New)
- k. Policy P3144.12 – Certification of Tenure Charges-Inefficiency (M) (New)
- l. Policy P3144.3 – Suspension Upon Certification of Tenure Charge (New)
- m. Policy P3372 – Teaching Staff Member Tenure Acquisition (New)
- n. Policy P3373 – Tenure Upon Transfer or Promotion (New)
- o. Policy P3374 – Tenure Upon Transfer to an Underperforming School (New)
- p. Policy P4124 – Employment Contract (Revised)
- q. Policy P5512 – Harassment, Intimidation, and Bullying (M) (Revised)
- r. Regulation R5512 – Harassment, Intimidation, or Bullying Investigation Procedure (M) (Revised)

Personnel

- 6. BE IT RESOLVED to approve David Inzinna to attend the AENJ 2013 Conference on October 4, 2013 in New Brunswick at a cost of \$125.00 plus travel.
- 7. BE IT RESOLVED to appoint Carolyn Olsen as Detention Monitor for the 2013-2014 school year at a rate of \$25.00/per hour as per contract.
- 8. BE IT RESOLVED to approve Shawn Jiampetti as a substitute teacher for the 2013-2014 school year pending completion of paperwork.
- 9. BE IT RESOLVED to approve Christopher Lewis as a substitute teacher for the 2013-2014 school year pending completion of paperwork.
- 10. BE IT RESOLVED to approve Cheryl Burr and Kelly Fithian to attend Harassment, Intimidation and Bullying Workshop at EIRC, Mullica Hill on November 19, 2013. Cost is 139.00 per person.
- 11. BE IT RESOLVED to approve Jaime Welte to fill the 5th grade teaching position to be vacated by Mr. Dunner at a salary of \$47,633.00 Step 1 of the salary guide. Her employment will start on October 16, 2013.

Tuition

- 12. BE IT RESOLVED to re-approve Elisabeth Henjes to take the following courses online at Rutgers New Brunswick for fall 2012. Cost: \$3,756.00. Originally approved for cost of \$3,666.00, tuition was increased by \$90.00.

Buildings and Grounds

- 13. BE IT RESOLVED to approve Use of Facilities for the South Harrison Basketball Club to practice on Tuesday and Thursday Evenings from 8:00pm-10:00pm, starting September 17, 2013 and ending June 26, 2014.

14. BE IT RESOLVED to approve Use of Facilities for the Swedesboro-Woolwich Basketball club for practices and games on Wednesday 6:30pm-9:00pm, Thursday Evenings from 6:30pm-8:00pm and Saturday mornings from 8:00am-12:00pm, starting December 2013 and ending March 2014.

Dr. Lavender explained each policy briefly and the importance of these policies.

Mrs. Huggins had some concerns with the evaluation of teachers. Dr. Lavender explained the process and the factors that go into this process.

Mr. Finnan asked if the special education student was budgeted. Mrs. Wechter answered yes.

Board members questioned the Bullying policy and what does it actually cover. Dr. Lavender explained the role of the school and what it could cover either on the school grounds or outside of the school; what the responsibilities are of the school and how issues that occur off of school grounds could still impact the school.

Mr. Dzwilewski provided input on this issue and discussed a recent Supreme Court case.

Mrs. Buckley discussed some suggestions she had regarding our procedures for school choice and how we notify students that once they leave South Harrison they return to their home district. Input was provided by other board members, Dr. Lavender and Mr. Dzwilewski.

Roll Call: Yes (7) No (0) Abstain (0)
Motion Carried

Financial

Motion by Mr. Finnan and second by Ms. Huggins that the Board of Education approve the Superintendent's Financial Recommendations.

1. BE IT RESOLVED to approve budget transfers from July 1, 2013 through July 31, 2013
2. BE IT RESOLVED to approve the following:
 1. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2013. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of July 2013.
 2. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c)
4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED to approve the following bill lists: **(Encs. 8-11)**

P009	Payroll Agency/Warrant	\$ 35,130.10
P010	Payroll Agency	\$ 17,331.88
P011	Payroll Agency	\$ 19,781.88
P012	Warrant Account	\$ 167,427.26

Mrs. Wechter explained the cash reconciliation report that is replacing the Treasurer's Report due to the elimination of the school treasurer.

Roll Call: Yes (7) No (0) Abstain (0)
Motion Carried

Discussion Items – Information Only

- A. Back to School Night- Dr. Lavender gave highlights of the evening and the positive feedback from the parents.
- B. Curriculum- Patricia Calandro spoke about ASK scores, professional development and curriculum. More detail will be presented in October.
- C. SHAEE/Home and School Update-The playground project was discussed. Dr. Lavender and Mrs. Wechter provided an update.
- D. Strategic Plan Draft- Dr. Lavender walked through the plan and the next steps in the process.

Discussion Items – Follow-Up - None

Discussion Items – Action Required – None

Visitor Comments- None

Closed Session- None

Adjournment

Motion by Mr. Finnan and second by Mr. McShea to adjourn the meeting at 9:29pm.
Motion Carried

Respectfully submitted,
Linda M DiStefano

Board Secretary