

May Board Brief



Committed to Excellence

Board Brief

The following information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.

Highlights from the South Harrison Township Elementary School District Board of Education regular meeting held on May 21st.

ENROLLMENT as of April 30, 2018	
RESIDENT STUDENTS	343
CHOICE STUDENTS	24
TOTAL	367

Presentations

- Taylor Ruilova, Esq. from Comegno Law Introduction to Board.

Spotlight Students	
April 2018	
1 st	Brennan Eisenhart
2 nd	Michael Rosato
3 rd	Julia Stec
4 th	Ainsley Campbell
5 th	Ethan LaBarbera

6 th	Kaitlyn McMullen
-----------------	------------------

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s).

- Structured Study/Executive Functioning Program for 2018-19 SY
- Computer Science/Project Lead the Way
- 6th Grade Field Day/Dance at Kingsway
- Field Day 6/8
- Graduation 6/18
- Awards Ceremony 6/19

ATTENDANCE SUMMARY

2017-2018 Monthly Average % of Students in Attendance for April 2018:

2017 - 2018 Monthly Average % of Students in Attendance			
Grade Level	April %	2017-2018 Current YTD Average %	2016-2017 Overall Average %
Pre-K 3	90.4	91.9	93.3
Pre-K 4	91.9	90.5	96.3
K	91.7	91.2	96.7
Average Pre-K & K	91.3	91.2	95.5
1	96.1	95.3	96.9
2	96.1	95.9	96.6
3	97.2	96.0	96.4
4	96.8	95.7	96.5
5	97.9	96.1	96.9
6	95.1	94.9	97.2
Average 1 - 6	96.5	95.6	96.7
Overall District Average	93.9	93.4	96.6

PERSONNEL

Annual Renewal

The Board of Education approved the annual renewals of employees. Correspondence will be sent on an individual basis.

South Harrison Employment

- Leaves of Absence:
 - Danielle Tanguay (Secretary)

FUNDRAISERS

- None

FIELD TRIPS/ASSEMBLIES

- **5/17/2019 Rain Date 5/20/2019** – The 6th grade will be traveling to Kingsway for Track and Field Day.

RESEARCH PROJECTS

- None

EMERGENCY DRILLS/CALLS

School / Date	Time	Drill Description
04/23/2018	Start: 11:16 AM End: 01:30 PM	Lunch Lockdown Drill
04/30/2018	Start: 09:11 AM End: 09:15 AM	Fire Drill

POLICY

The Board recommended the following for First reading for revisions and/or adoption.

- None

The Board recommended the following for Second reading for revisions and/or adoption.

- None

PROGRAMS

- None

BUSINESS, FACILITIES & FINANCE

- **The Board approved the Board Secretary’s Report and Bill List.**
- **Student Activity Financial Report.** The Board approved the Student Activity Financial Report as of April 30, 2018.

- **Adoption of Substitute Employment Rates.** The Board approved the substitute employment rates for July 1, 2018 through June 30, 2019
- **Tax Levy Payment.** The Board approved the tax levy payment schedule for the 2018-2019 school year.
- **Professional Service Appointments.** The Board appointed the following professionals:

Attorney	Schwartz, Somon, Edelsteon & Celso
Architect of Record	Garrison Architects
Engineer of Record	Federici and Aiken, P.A.
Financial Advisor	Phoenix Advisors
Bond Counsel	McManimon, Scotland & Bauman, LLC
Risk Management Consultant	The Barclay Group

- **Substitute Employment Rates through Source4Teachers.** The Board approved the substitute employment rates for the 2018-2019 school year.
- **Medical Renewal Rate.** The Board approved the contract through SHIF to provide one year of service effective July 1, 2018 through June 30, 2019.
- **Prescription Renewal Rates.** The Board approved the contract through SHIF to provide one year of service effective July 1, 2018 through June 30, 2019.
- **Dental Renewal Rates.** The Board approved a contract through SHIF with Delta Dental to provide one year of service effective July 1, 2018 through June 20, 2019.

- **Donation.** The Board accepted a donation of an upright piano from Daniel and Michelle Webster. The estimated worth of the piano is \$2,500.00.
- **Transportation Renewals for the 2018-2019 School Year.** The Board approved the transportation route renewal contracts for the 2018-2019 school year.
- **Bayada Nurses Agreement for the 2018-2019 School Year.** The Board approved the contract with Bayada Pediatrics for substitute nurses for the 2018-2019 school year.
- **Appointment of Representatives Requesting Federal and State Funds.** The Board designated the Superintendent and Business Administrator /Board Secretary as the Board's agents to request state and federal funds pursuant to state and federal law for the period of July 1, 2018 through June 30, 2019.
- **Designation of Superintendent: Transfer Authority.** The Board appointed the Superintendent or designee be designated to approve such line items transfers as are necessary between Board meetings and that such transfers shall be reported to the Board ratified and duly recorded in the minutes of the next regularly scheduled meeting of the Board.
- **Procurement of Goods and Services through State Contract.** The Board authorized the district purchasing agent to make purchases of goods and services on behalf of the State by the Division of Purchase and Property utilizing various vendors as awarded.
- **Designation of Official Website.** The Board adopted www.southharrison.k12.nj.us as the official website of the district from July 1, 2018 through June 30, 2019.
- **Authorization to Pay Claims Between Meetings.** The Board approved authorization be granted to the School Business Administrator to pay claims between monthly meetings of the Board and be ratified at its next regularly scheduled board meeting.
- **District Travel Limitation for Regular Business Travel.** The Board established a maximum annual limitation of \$1,500.00 for regular business travel for staff members and board members for the period of July 1, 2018 through June 30, 2019.
- **Establishment of Petty Cash Funds.** The Board authorized the establishment of a petty cash account for the 2018-2019 school year.
- **Appointment of Board Officials.** The Board appointed Board Officials for the 2018-2019 school year.
- **Adoption of Curriculum.** The Board adopted all current written curriculum, courses and textbooks for the District for the 2018-2019 school year.
- **Adoption of Chart of Accounts.** The Board adopted the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2018-2019 school year.

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education secretary as well as posted online after Board approval.

The next meeting for the Board is scheduled for **Monday, June 25, 2018**, in the South Harrison Elementary School cafeteria and begins at 7:00 p.m.