

## May Board Brief



**Committed to Excellence**

# Board Brief

*The following information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.*

**Highlights from the South Harrison Township Elementary School District Board of Education regular meeting held on May 26<sup>th</sup>.**

### **ENROLLMENT as of April 30, 2015**

<b>RESIDENT STUDENTS</b>	<b>361</b>
<b>CHOICE STUDENTS</b>	<b>25</b>
<b>TOTAL</b>	<b>386</b>

### **PRESENTATIONS**

- None

### **CORRESPONDENCE**

- Note from Mrs. Donofrio and the South Harrison Education Association thanking the Board of Education for Teacher Appreciation Day messages.
- Note from Mrs. Kurek thanking the Board of Education for Teacher Appreciation Day messages.

### **SUPERINTENDENT'S REPORT**

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s)...

- 2015 School Board Candidacy and Election Dates
- South Harrison Roadrunner – violation of copyright
- Change Board Meetings to Mondays

### **ATTENDANCE SUMMARY**

*2014-2015 Monthly Average % of Students in Attendance for February through April:*

2014 - 2015 Monthly Average % of Students in Attendance				
Grade Level	Feb %	March %	April %	2014-2015 Current YTD Average %
Pre-K 3	95.0	91.0	97.0	96.3
Pre-K 4	97.0	94.0	94.0	84.3
K	94.0	91.0	95.0	92.4
Average Pre-K & K	95.3	92.0	95.3	91.0
1	95.0	93.0	94.0	95.0
2	94.0	96.0	93.0	94.9
3	93.0	94.0	93.0	95.3
4	94.0	95.0	91.0	95.1
5	95.0	95.0	92.0	94.4
6	95.0	94.0	93.0	94.3
Average 1 - 6	94.3	94.5	92.7	94.8
Overall District Average	94.8	93.3	94.0	92.9

### **PERSONNEL**

#### **Annual Renewal**

The Board of Education approved the annual renewals of employees. Correspondence will be sent on an individual basis.

**District Employment**

- Administration: (None)
- Certificated Staff: (None)
- Non-Certificated Staff: (None)
- Leave of Absence:
  - Melissa Fardella, 2<sup>nd</sup> Grade (extension of maternity leave through the 2015-2016 school year)
- Long-Term Substitute(s): (None)
- Substitute(s): (None)
- Homebound Instructor: (None)
- Retirement(s): (None)
- Resignation(s):
  - Robert Rosenheim, 5<sup>th</sup> Grade Teacher (Effective June 30).
- Curriculum Lead Person: (None)
- Practicum Student(s):
  - Stephanie Van Twuyver (Rowan University) will be placed with Mrs. LaMalfa in the Mathematics department effective September 2, 2015 to obtain 560 hours.
- Volunteer(s): (None)
- Extended School Year: (None)

**FIELD TRIPS**

- **Academy of Natural Sciences** – 52 2<sup>nd</sup> grade students, along with 15 chaperones, will be visiting the Academy of Natural Sciences on June 16<sup>th</sup>.

**EMERGENCY DRILLS/CALLS**

- **4/29/15 – Fire Drill.** Begin time: 8:45 a.m., end time: 8:47 a.m.

**PROGRAMS/OTHER**

The Board approved the following programs:

- Dr. Dennis Graham to perform neurological evaluations as needed at a cost of \$275.00 per evaluation.

- The Business Administrator to advertise a Request for Proposals (RFP) for substitute teacher and support staff placement services.

**POLICY**

- The following policies were presented to the Board for first reading/introduction:
  - (None)
- The following policies were presented to the Board for a second reading/adoption:

**No. POLICY/REGULATION****0000 BYLAWS**

- 0132 Executive Authority
- 0141 Board Member Number and Term
- 0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics (M)
- 0142.1 Nepotism (M)
- 0143 Board Member Election and Appointment
- 0168 Recording Board Meetings
- 0174 Legal Services (M)
- 0177 Professional Services (M)

**1000 ADMINISTRATION**

- 1140 Affirmative Action Program (M)
- 1230 Superintendent's Duties (M)
- 1240 Evaluation of Superintendent (M)
- R 1240 Evaluation of Superintendent (M)
- 1522 School-level Planning (M)
- 1523 Comprehensive Equity Plan (M)
- 1530 Equal Employment Opportunity (M)
- R 1530 Equal Employment Opportunity Complaint Procedure (M)
- 1550 Affirmative Action Program for Employment and Contract Practices (M)
- R 1550 Affirmative Action

<b>No.</b>	<b>POLICY/REGULATION</b>
	Program for Employment and Contract Practices Complaint Procedure (M)
1570	Internal Controls (M)
R 1570	Internal Controls (M)
1581	Victim of Domestic or Sexual Violence Leave (M)
1620	Administrative Employment Contracts
1631	Residency Requirement for Person Holding School District Office, Employment, or Position
<b>2000</b>	<b>PROGRAM</b>
2132	School District Goals and Objectives
2260	Affirmative Action Program for School and Classroom Practices (M)
2320	Independent Study Programs
R 2361	Acceptable Use of Computer Networks/Computers and Resources
2412	Home Instruction Due to Health Condition (M)
R 2412	Home Instruction Due to Health Condition (M)
2415	No Child Left Behind Programs (M)
2415.01	Academic Standards, Academic Assessments, and Accountability (M)
2415.03	Highly Qualified Teachers (M)
2415.04	Title I – District-Wide Parental Involvement (M)
2417	Student Intervention and Referral Services (M)
R 2417	Student Intervention and Referral Services (M)
2423	Bilingual and ESL Education (M)
R 2423	Bilingual and ESL Education (M)

<b>No.</b>	<b>POLICY/REGULATION</b>
2468	Independent Educational Evaluations
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
R 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
2560	Live Animals in School
R 2560	Live Animals in School
<b>3000</b>	<b>TEACHING STAFF MEMBERS</b>
3125	Employment of Teaching Staff Members (M)
3126	Induction Program for Provisional Teachers
R 3126	Induction Program for Provisional Teachers
3142	Nonrenewal of Nontenured Teaching Staff Member
R 3144	Certification of Tenure Charges
3159	Teaching Staff Member/School District Reporting Responsibilities
3221	Evaluation of Teachers (M)
R 3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)

<b>No.</b>	<b>POLICY/REGULATION</b>	<b>No.</b>	<b>POLICY/REGULATION</b>
3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)		Between Support Staff Members and Students (M)
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)	4324	Right of Privacy
3230	Outside Activities	4351	Healthy Workplace Environment
R 3230	Outside Activities	4431.3	New Jersey's Family Leave Insurance Program
R 3232	Tutoring Services		
3240	Professional Development for Teachers and School Leaders (M)	<b>5000 PUPILS</b>	
R 3240	Professional Development for Teachers and School Leaders	5111	Eligibility of Resident/Nonresident Pupils (M)
3281	Inappropriate Staff Conduct	R 5111	Eligibility of Resident/Nonresident Pupils (M)
R 3281	Inappropriate Staff Conduct	5200	Attendance (M)
3283	Electronic Communications Between Teaching Staff Members and Students (M)	5338	Diabetes Management (M)
3324	Right of Privacy	R 5338	Diabetes Management (M)
3351	Healthy Workplace Environment	R 5410	Promotion and Retention (M)
3372	Teaching Staff Member Tenure Acquisition	R 5420	Reporting Pupil Progress (M)
3431.3	New Jersey's Family Leave Insurance Program	5512.01	Harassment, Intimidation and Bullying (M)
		5519	Dating Violence at School (M)
<b>4000 SUPPORT STAFF MEMBERS</b>		R 5519	Dating Violence at School (M)
4125	Employment of Support Staff Members (M)	R 5533	Pupil Smoking
4146	Nonrenewal of Nontenured Support Staff Employment Contracts	5561	Use of Physical Restraint
R 4146	Nonrenewal of Nontenured Support Staff Employment Contracts	R 5561	Use of Physical Restraint
4230	Outside Activities	R 5600	Pupil Discipline/Code of Conduct (M)
R 4230	Outside Activities	5610	Suspension
4281	Inappropriate Staff Conduct	R 5610	Suspension Procedures (M)
R 4281	Inappropriate Staff Conduct	5611	Removal of Students for Firearms Offenses (M)
4283	Electronic Communications	R 5611	Removal of Students for Firearms Offenses (M)
		5612	Assaults on District Board of Education Members or Employees (M)
		R 5612	Assaults on District Board of Education Members or

<b>No.</b>	<b>POLICY/REGULATION</b>
	Employees (M)
5613	Removal of Students for Assaults with Weapons Offenses (M)
R 5613	Removal of Students for Assaults with Weapons Offenses (M)
5620	Expulsion
<b>6000</b>	<b>FINANCE</b>
6111	Special Education Medicaid initiative (SEMI) Program (M)
R 6111	Special Education Medicaid Initiative (SEMI) Program (M)
R 6112	Reimbursement of Federal and Other Grant Expenditures (M)
6113	E-Rate
6150	Tuition Income
6163	Advertising on School Property
6220	Budget Preparation (M)
6311	Contracts for Goods or Services Funded by Federal Grants
6360	Political Contributions (M)
6362	Contributions to Board Members and Contract Awards (M)
6422	Budget Transfers (M)
R 6422	Budget Transfers (M)
6424	Emergency Contracts
R 6470	Payment of Claims
6471	School District Travel (M)
R 6471	School District Travel Procedures (M)
6472	Tuition Assistance
6480	Purchase of Food Supplies (M)
6511	Direct Deposit
6660	Student Activity Fund (M)
6740	Reserve Accounts
R 6740	Reserve Accounts
6820	Financial Reports (M)

<b>No.</b>	<b>POLICY/REGULATION</b>
<b>7000</b>	<b>PROPERTY</b>
7510	Use of School Facilities
7650	School vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
<b>8000</b>	<b>OPERATIONS</b>
8420	Emergency and Crisis Situations (M)
R 8420	Emergency and Non-Fire Evacuation Plan (M)
R 8420.1	Fire and Fire Drills (M)
R 8420.2	Bomb Threats (M)
R 8420.7	Lockdown Procedures (M)
R	Active Shooter (M)
8420.10	
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (M)
8462	Reporting Potentially Missing or Abused Children (M)
R 8462	Reporting Potentially Missing or Abused Children (M)
8505	School Nutrition (M)
8508	Lunch Offer Versus Serve (OVS)
8740	Bonding
8760	Pupil Accident Insurance
<b>9000</b>	<b>COMMUNITY</b>
9140	Citizens Advisory Committees (M)
R 9140	Citizens Advisory Committee (M)
9270	Home Schooling and Equivalent Education Outside the Schools (M)
R 9270	Home Schooling and Equivalent Education Outside the Schools (M)
9700	Special Interest Groups

**BUSINESS, FACILITIES & FINANCE**

- The Board approved the Board Secretary's Report and Bill List for March 2015.

- The Board approved the tax levy payment schedule for the 2015-2016 school year.
- **Use of Facilities.** The following facility requests were approved by the Board:
  - (None)

#### MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education secretary as well as posted online after Board approval.

The next meeting of the Board is scheduled for **Tuesday, June 23, 2015**, in the South Harrison Elementary School library and begins at 7:00 p.m.