

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Regular Meeting
March 13, 2017
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:05 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 14, 2017. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Janet Brown, Michael Brennan, Deborah Cunningham, Janice Huggins, James McShea, Paul Tropea, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

Toni Buckley, Laura Bruno, Ron Reilly

E. Student Recognition

1 st Grade	Jordan Carbone
2 nd Grade	Hope Jones
3 rd Grade	Christopher Marino
4 th Grade	Julia Maden
5 th Grade	Brady Williams
6 th Grade	Vanessa Kline

F. Presentations

F-1 Home and School Presentation

F-2 Tentative 2017-2018 School Budget

F-3 James Patterson Grant Acceptance, Ms. Heidi Wagner

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by Cunningham, second by McShea, that the Board of Education approve the minutes from the following meeting(s):

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	February 13, 2017	Regular Meeting
I-2	February 13, 2017	Executive Meeting

Motion carried unanimously

J. Correspondence

J-1 Letter to Savannah Williams

Motion by Buckley, second by Cunningham, that the South Harrison Board of Education approve the Superintendent's Recommendations as follows L1-L6, M1-M2, N1-N6.

K. Personnel**L. General Administration****L.1. Discussion Items**

- 2017-18 Budget

L-2. Enrollment Reports as of February 28, 2017:
Enrollment Report

Grade Level	Current Totals	June 30, 2016
PK3	10	10
PK4	10	14
K	44	49
1	55	44
2	45	50
3	53	52
4	52	56
5	57	61
6	58	54
Resident Students	358	363
Choice Students	26	27
District Total	384	390

Attendance Report

2016 - 2017 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2016-2017 Current YTD Average %	2015-2016 Current YTD Average %	2014-2015 Overall Average %
Pre-K 3	98.0	95.2	93.0	91.9	88.5	85.3					92.0	93.3	96.5
Pre-K 4	94.7	94.8	92.7	91.3	93.0	93.8					93.4	96.3	94.8
K	95.7	94.1	92.2	94.7	91.4	90.8					93.2	96.7	95.2
Average Pre-K & K	96.1	94.7	92.6	92.6	91.0	90.0					92.8	95.5	95.5
1	93.9	94.3	93.5	91.1	90.0	93.1					92.7	96.9	96.0
2	95.7	96.3	94.9	91.2	89.9	93.6					93.6	96.6	96.5
3	96.1	96.1	94.1	90.7	93.7	94.3					94.2	96.4	95.6
4	99.1	98.1	96.6	95.3	95.7	95.6					96.7	96.5	95.7
5	98.9	97.5	95.7	93.1	95.4	94.7					95.9	96.9	95.7
6	97.7	97.8	94.8	95.8	94.9	91.8					95.5	97.2	96.6
Average 1 - 6	96.9	96.7	94.9	92.9	93.3	93.9					94.8	96.7	96.0
Overall District Average	96.8	95.7	93.8	92.8	92.1	91.9					93.8	96.6	95.9

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison Elementary 2/21/2017	11:10 AM 11:15 AM	Precautionary Lockdown
South Harrison Elementary 2/28/2017	11:15 AM 11:18 AM	Fire Drill

L-4 Student Discipline, Violence/Vandalism, HIB as of February 28, 2017:

Infraction Reports	No. of Incidents this Month	2016-2017 Total-To-Date	2015-2016 Total
Detentions	3	5	5
Suspensions	0	0	7
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	0

L-5 Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Superintendent of Schools:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost to Students
Kindergarten	Philadelphia Zoo	6/13/2017	43	14	\$713.00	\$13.00 / Student
3 rd Grade	The Franklin Institute	6/15/2017	60	4 Teachers TBD parent	\$900.00	\$13.36 / Student
4 th Grade	Wheaton Arts	6/20/2017	52	11	\$660.00	\$7.50 / Student

L-6 Assurance Statement for Special Education:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Assurance Statement for Special Education, as recommended by the Superintendent of Schools.

M. Curriculum & Instruction**M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
NJASK District Test Coordinator Training	Mt. Laurel, NJ	3/16/2017	Courtney Haslam	To fulfill a requirement for the position of school testing coordinator	NA
Mathematical Mindsets	Glassboro, NJ	3/23/2017	Kathryn Tranz	To examine issues of math education in the United States and how teaching math for a growth mindset can unleash students' potential	\$149 Title IIA

M-2 ESEA Accountability Action Plan

BE IT RESOLVED that the South Harrison School District Board of Education approve the 2016 Participation ESEA Action Plan, as recommended by the Superintendent of Schools:

N. Finance

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2016-2017 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-240-800-05-049	11-000-240-600-05-049	\$200	Professional Membership
11-000-230-332-30-050	11-000-230-590-30-047	\$115	Audit fees and Classroom Supplies
11-190-100-610-05-021	11-190-100-320-05-021	\$70	

N-2 BE IT RESOLVED to approve the following:

- A. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- B. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

3/7/2017	\$278,152.63	Bill List
3/13/2017	\$176.00	Bill List
2/15/2017	\$120,459.65	Payroll
2/28/2017	\$113,410.65	Payroll

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of February 28, 2017.

N-5 Grant Acceptance

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a grant of \$5,000 from James Patterson and Scholastic Reading Club. This grant will be used to purchase books to enrich our classroom libraries and school library.

N-6 Adoption of the 2017-2018 Tentative Budget**a. Approval of the 2017-2018 Tentative Budget**

Resolved, that the South Harrison Township School District Board of Education authorize the submission of the 2017-18 tentative budget as follows to the Executive County Superintendent of Schools:

Fund 10	\$5,216,129
Fund 20	\$ 140,279
Fund 40	<u>\$ 872,550</u>
Total	<u>\$6,228,958</u>

With \$3,209,771 to be raised in taxes for Fund 10 and \$630,394 to be raised in taxes for Fund 40. The total tentative tax levy for 2017-2018 is \$3,840,165.

Be It Further Resolved, that the South Harrison Township School District Board of Education authorizes the use of banked cap in the amount of \$30,652 to exceed the statutory tax levy cap. The district requires this additional spending authority in order to provide a thorough and efficient education and said spending authority cannot be deferred or incrementally completed over a longer period of time;

b. Public Hearing

Be It Resolved to hold a public hearing on the 2017-2018 annual school budget at the regularly scheduled public meeting on Monday, April 24, 2017 at the South Harrison School District Cafeteria, 904 Harrisonville Road, Mullica Hill, New Jersey.

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C.6A:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff and board members.

Motion carried by the following roll call vote:

YES NO ABSTAIN

Brennan

Brown

Cunningham

Huggins

McShea

Tropea

O. Policy

P. Old Business

Board of Education Goals

Goal 1: To review, analyze, and improve our fundraising policies to ensure that all fundraising practices are equitable among students and that procedures are clarified, ensuring the proper management of funds: Goal (1) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan IV:2,3,4. Chair Janet Brown

Goal 2: Ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Paul Tropea

Goal 3: Using the eight characteristics of effective school boards, the South Harrison Township Elementary School District Board of Education will become a board that functions as a cohesive and productive governmental unit. Goal (3) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan I, II, III, IV, & V. Chair Jim McShea

Q. New Business

R. Adjournment of Meeting

Motion by McShea, second by Huggins, that the Board of Education adjourn the meeting at 8:28 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary