

June Board Brief



Committed to Excellence

Board Brief

The following information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.

Highlights from the South Harrison Township Elementary School District Board of Education regular meeting held on June 23rd.

ENROLLMENT as of May 29, 2015

RESIDENT STUDENTS	362
CHOICE STUDENTS	25
TOTAL	387

PRESENTATIONS

- None

CORRESPONDENCE

- None

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s)...

- Introduce Jason Schimpf, Business Administrator
- Paraprofessional Plan
- Board meetings moved to Mondays

ATTENDANCE SUMMARY

2014-2015 Monthly Average % of Students in Attendance for March through May:

2014 - 2015 Monthly Average % of Students in Attendance				
Grade Level	March %	April %	May %	2014-2015 Current YTD Average %
Pre-K 3	91.0	97.0	98.0	96.4
Pre-K 4	94.0	94.0	89.0	84.8
K	91.0	95.0	96.0	92.8
Average Pre-K & K	92.0	95.3	94.3	91.3
1	93.0	94.0	97.0	95.2
2	96.0	93.0	96.0	95.0
3	94.0	93.0	97.0	95.4
4	95.0	91.0	98.0	95.4
5	95.0	92.0	96.0	94.6
6	94.0	93.0	95.0	94.3
Average 1 - 6	94.5	92.7	96.5	95.0
Overall District Average	93.3	94.0	95.4	93.2

PERSONNEL

District Employment

- Administration: (None)
- Certificated Staff:
 - Krista Travaglini (Reading Specialist)
- Non-Certificated Staff: (None)
- Leave of Absence: (None)
- Long-Term Substitute(s): (None)
- Substitute(s):

- Kathryn McCall (Teacher)
- Linda DiStefano (Secretary)
- Homebound Instructor: (None)
- Retirement(s): (None)
- Resignation(s):
 - Angela Orvis (Spanish Teacher)
 - Katie Fransko (School Psychologist)
- Practicum Student(s): (None)
- Volunteer(s): (None)
- K-6 Writing Scope and Sequence:
 - Krista Travaglini (Reading Specialist, 40 hours)
- Curriculum Program Writer:
 - Michele LaMalfa (Teacher, Health K-6, 40 hours)
- 2015-2016 Curriculum Lead:
 - Amanda Grabas (SPED & Grades 3-6)
 - Gail Bram (Special Area & K-2)
- Extended School Year:
 - Maureen Geist (One-on-One)
 - Amanda Grabas (Reading Program Instructor)
 - Kathy Weiland (Substitute Para/Teacher)
 - Tina McIntyre (Substitute Aide)
- RTI Planning/Enrichment Planning:
 - Lisa Henjes
 - Sarah Sobeck
 - Sue Kenderdine
 - Carolyn Olsen
 - Beverly Donofrio
 - Kathryn Tranz
 - Linda Caltabiano

FIELD TRIPS

- **National Constitution Center** – 53 5th grade students, along with 13 chaperones, visited the National Constitution Center in Philadelphia, PA on June 5th.

- **Adventure Aquarium** – 48 1st grade students, along with 16 chaperones, visited the Adventure Aquarium in Camden, NJ on June 11th.

EMERGENCY DRILLS/CALLS

- **5/1/2015 – Precautionary Drill.** Begin time: 3:10 p.m., end time: 3:15 p.m.
- **5/19/2015 – Fire Drill.** Begin time: 11:23 a.m., end time: 11:26 a.m.
- **5/28/2015 – Lockdown Drill.** Begin time: 1:15 p.m., end time: 1:23 p.m.

PROGRAMS/OTHER

The Board approved the following programs:

- Evaluation Waiver Application
- 2015-2016 South Harrison Regional School District Professional Development Plan
- South Harrison Teacher Induction Mentoring Program Guide
- District Mentoring Plan Statement of Assurance

POLICY

- The following policies were presented to the Board for first reading/introduction:
 - (None)
- The following policies were presented to the Board for a second reading/adoption:
 - (None)

BUSINESS, FACILITIES & FINANCE

- The Board approved the Board Secretary's Report and Bill List for April 2015.
- The Board approved the renewal of membership in the Southern New Jersey Regional Employee Benefits Fund from July 1, 2015 – June 30, 2018.
- The Board approved to reimburse Kingsway Regional School District for payment to Vicki Pendleton to assist with the final 2014-2015 payroll at \$25.00 per hour.

- The Board approved a summer transportation jointure with Harrison Township for the preschool disabled extended school year program from July 6, 2015 through August 6, 2015 at a cost of 46,590.00.
- The Board approved a tuition contract with Gloucester County Special Services School District from 5/26/15 through 6/30/15, at a tuition cost of \$3,510.00.
- The Board approved a tuition contract with Mantua Township for the extended school year program for two students for the period of July 6, 2015 through August 6, 2015, at a cost of \$4,000 per student.
- The Board approved student transportation contact renewals for the 2015-2016 school year with BR Williams in the amount of \$147,950.90.
- The Board approved student transportation contact renewals for the 2015-2016 school year with BR Williams for field trips in the amount of \$2,178.80.
- The Board approved student transportation contact renewals for the 2015-2016 school year with Holcomb Bus Service in the amount of \$36,339.24.
- The Board approved the proposal and award contract for substitute teacher/substitute support staff placement services and aide staffing services to Source 4 Teachers for the 2015-2016 school year with the right to extend the contract for a period of up to two additional 12 months periods, in accordance with the fees presented within the proposal.
- The Board approved a resolution to appoint a new Delegate, Jason Schimpf, to exercise the voting rights provided in the Fund's Bylaws to Delegates in a manner which best protects the Board and Fund, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the Fund, to comply

with all conditions of membership as defined in the Fund Bylaws and Risk Management Program, and to execute all agreements in compliance with membership by the Board in the Fund.

- The Board approved to accept NCLB funds for the 2015-2016 school year and to approve to submit the NCLB grant application. Allocations are:
 - Title I: \$22,334
 - Title II: \$6,248
- The Board approved to accept IDEA funds for the 2015-2016 school year and to approve to submit the IDEA grant application. Allocations are:
 - Basic: \$68,089
 - Preschool: \$2,732
- **District Bank Accounts.** The following authorized signers have been approved for all District bank accounts:

Account	Institution	Individual
Custodian Account	Susquehanna Bank	Debbie Cunningham Jason Schimpf James Lavender
Payroll Account	Susquehanna Bank	Jason Schimpf James Lavender
Payroll Agency Account	Susquehanna Bank	Jason Schimpf James Lavender
Student Activity Account	Susquehanna Bank	Debbie Cunningham Jason Schimpf

		James Lavender
Capital Projects Account	Susquehanna Bank	Debbie Cunningham Jason Schimpf James Lavender

- **Use of Facilities.** The following facility requests were approved by the Board:
 - (None)

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education secretary as well as posted online after Board approval.

The next meeting of the Board is scheduled for **Monday, August 17, 2015**, in the South Harrison Elementary School library and begins at 7:00 p.m.