

SOUTH HARRISON SCHOOL DISTRICT **BOARD OF EDUCATION MINUTES**

Date: January 9, 2025
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 09039

A. Meeting Called To Order

Meeting called to order at 7:02 p.m. by Board Secretary, Christian Albadine.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Appointment of Board Secretary as Chairperson Pro-Tem

E. Election Results/ Oath of Office

Mr. Albadine, Business Administrator/Board Secretary, read aloud the results of the November 5, 2024 election and provided oath of office to the following newly elected Board of Education members pursuant to the N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Number of Votes</u>
Jennifer McIlvaine	1,081
Dana Carfaro	949
Howard R. Mattson	870
Joseph Talbot	Assuming Vacant Position

F. Roll Call

Members Present

Toni Buckley, Dana Carfaro, Cheryl Easterling, Janice Huggins, Howard Mattson, Jennifer McIlvaine, Joan Pino-Talbot, Carrie Selb, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Dr. Elizabeth Winterburn, Chief School Administrator

Members Absent

None

G. Election of President

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
- The Chairperson Pro-Tem will call for a motion that nominations be closed:
- The Chairperson Pro-Tem will call the vote for President of the Board of Education:
- The elected Board President assumes the chair.

Carrie Selb nominated Joan Pino-Talbot, seconded by Janice Huggins.

ROLL CALL VOTE: 9 Aye 0 Nay

Motion Carried

Mrs. Pino-Talbot assumed the chair and then conducted the election of Vice President.

H. Election of Vice President

- The President will open the floor for nominations for Vice President to serve until the next Reorganization meeting:
- The President will call for a motion that nominations be closed:
- The President will call the vote for Vice President of the Board of Education:

Joseph Talbot nominated Carrie Selb, seconded by Janice Huggins.

ROLL CALL VOTE: 9 Aye 0 Nay

Motion Carried

I. Reading of the Code of Ethics for School Board Members

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

J. Approval of Reorganization Items

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1 □ J6 as follows:

1. Appointment of Board Representative- **TABLED for January 21, 2025 Board of Education Meeting**

RESOLVED, that the following Board Representative be appointed for the calendar year 2025 and through the reorganization meeting in January 2026 or as soon thereafter as the board acts on appointments:

NJSBA Delegate
GCSBA Delegate
Alternate Delegate

2. Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act ("GUDPA."):

Account	Financial Institution	Signatory	Individual
Custodian Account 3 signatures required	Citizens Bank	Board President Business Administrator Chief School Administrator	Joan Pino-Talbot Christian Albadine Dr. Elizabeth Winterburn
Payroll Account 2 signatures required	Citizens Bank	Business Administrator Chief School Administrator	Christian Albadine Dr. Elizabeth Winterburn
Payroll Agency Account 2 signatures required	Citizens Bank	Business Administrator Chief School Administrator	Christian Albadine Dr. Elizabeth Winterburn
Student Activity Account 2 signatures required	Citizens Bank	Board President Business Administrator Chief School Administrator	Joan Pino-Talbot Christian Albadine Dr. Elizabeth Winterburn

3. Payment of Bills Between Meetings and Transfer of Funds

RESOLVED, by the Board of Education of South Harrison Township School District that the Business Administrator and Chief School Administrator continue to be authorized to pay bills and transfer of funds between board meetings from January 21, 2025 through to reorganization meeting 2026.

4. Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk's office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2025

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, held in the school cafeteria.

January 21, 2025

February 18, 2025

March 17, 2025

April 28, 2025

May 19, 2025

June 16, 2025

August 18, 2025

September 15, 2025

October 20, 2025

November 17, 202

December 15, 2025

January 5, 2026 Reorganization Meeting

5. Adoption of Policy Manual

RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2025 and through the reorganization meeting in January 2026 unless modified in accordance with those applicable policies, bylaws, and regulations.

6. Parliamentary Procedure

RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education for the calendar year 2025 and through the reorganization meeting in January 2026.

ROLL CALL VOTE: 9 Aye 0 Nay

Motion Carried to approve the Reorganization Items.

K. Public Comment

No public comments were made.

L. Executive Session

None at this time.

M. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Instruction

By January 30, 2025, the school community will be surveyed to determine interest in expanded courses for future school years. Once identified, the district will explore funding opportunities to implement new offerings.

ii. Facilities and Finance

During the 2024-2025 school year, the District will work with our local Fire Marshall and Police Department to evaluate and improve school safety. Exploration will be focused on improvements to our security system and the possible addition of a School Security Officer.

iii. School Culture

By March 30, 2025, the School Administration will survey the community and prepare a suggested calendar of events to engage our community in the life of the district.

N. New Business

O. Adjournment

Motion by Ms. Huggins, second by Dr. Buckley, that the Board of Education adjourn the meeting at 7:32 p.m.

Motion carried unanimously.

Respectfully submitted,

Christian Albadine
School Business Administrator/Board Secretary