

SOUTH HARRISON SCHOOL DISTRICT

BOARD OF EDUCATION MINUTES

Date: October 21, 2024
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 08039

A. Meeting Called To Order

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Laura Bruno, Joan Pino-Talbot, Toni Buckley, Cheryl Easterling, Janice Huggins, Jennifer McIlvaine, Carrie Selb, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Steve Price, Chief School Administrator

Absent:

Deborah Cunningham

E. Student Recognition

PreK	Reese McKeever
Kindergarten	Richard Grassia
1st Grade	Cole Bogacki
2nd Grade	Finley Kershaw
3rd Grade	Cole Boone
4th Grade	Alyssa Almeida
5th Grade	Caleb Eisenhart
6th Grade	Logan Scolpino
Art	Maison Stuart
Physical Education	Joseph Damminger
World Cultures	Joshua Rubino
Music	Amelia Taylor

F. Presentations & Discussions

1. NJSLA Score Reporting with Dr. Kristi Jansen, Curriculum Consultant, and Mr. Jake Neary.

G. Public Comment

No public comments were made.

H. Executive Session**I. Approval of Minutes**

Motion by Mr. Talbot, seconded by Dr. Buckley

All in Favor? Aye

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from September 16, 2024

J. CorrespondenceApproval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.

Motion by Mrs. Pino-Talbot, seconded by Dr. Buckley

All in Favor? Aye

K. Personnel

1. Appointments and Reappointments- Non-Represented Staff Salaries

BE IT RESOLVED, that the following personnel recommendations are approved, as recommended by the Chief School Administrator, upon completion of a background check:

Name	Position	2024-2025	Effective Date
Barbara Sinnema	Long Term Substitute Teacher	\$150/day for 1-60 days \$262/day for 61-182 days	TBD

2. Appointments and Reappointments- Non-Represented Staff Salaries

BE IT RESOLVED, that the following personnel recommendations are retroactively approved as of 9/1/2024, as recommended by the Chief School Administrator, to be paid with REAP Grant funds account 20-265-100-101-05-010-050:

Name	Position	2024-2025	Effective Date
Rose Linden	Media Center/ Classroom Aide	\$16.48/hr NTE More than 29 hrs/wk	9/1/2024

3. Employment- Co-Curricular Workers

BE IT RESOLVED, that the following personnel recommendations be approved, as recommended by the Chief School Administrator:

Name	Position	Hours	Compensation	Reason	Effective Date
Jackie Guht	I&RS Team Member	1 Hour Beyond the school day 2x/month Up tp 20hrs	\$30/hr	Appointment	10/21/2024- 6/30/2025
Joseph Innaurato	Detention Monitor	Time Sheet	\$30/hr	Admin. Activity	10/21/2024- 6/30/2025

4. Resignations, Retirements & Terminations

BE IT RESOLVED, that the following resignations, retirements and terminations be approved as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date	Years of Service
Shelley Waddington	Lunch/ Playground Aide	SHTES	Resignation	10/4/2024	>2

5. Leave of Absence

BE IT RESOLVED, that the following leave of absence be approved, as recommended by the Chief School Administrator. Sick, Family Leave and Child Rearing will support this request.

Name	Position	Location	Reason	Effective Date
Heather George	Teacher	SHTES	Maternity Leave	11/18/2024-04/22/2025

L. **General Administration**1. Enrollment Reports as of September 30, 2024

i. Enrollment Report

Grade Level	Current Totals	June 30, 2024
PK	59	54
K	31	39
1	40	44
2	48	41
3	39	42

4	43	35
5	35	53
6	52	38
Resident Students	321	320
Choice Students	26	26
District Total	347	346

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison September 18, 2024	10:00 AM 10:06 AM	Lock Down Drill
South Harrison September 23, 2024	2:00 PM 2:06 PM	Fire Drill

3. Student Discipline, Violence/Vandalism, HIB as of September 30, 2024

Infraction Reports	No. of Incidents this Month	2024-2025 Total-To-Date	2023-2024 Total
Detentions	6	6	63
Suspensions	0	0	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	0
Harassment/Intimidation/Bullying Affirmed	0	0	0

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

N. Financial

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot, Chairperson, reporting.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

2. BE IT RESOLVED to approve the following:

- i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of August 2024.

- ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2024. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - iii. August 2024 Line Item Transfers for the 2024-2025 fiscal year as recommended by the Chief School Administrator.
 - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Payment of Claims
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

10/31/2024	\$720,646.36	October Bills
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4. Student Activity Financial Report
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of August 31, 2024.
5. IDEA Basic Carryover Grant Amendment Application
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the submission and acceptance of the 2024/2025 IDEA Basic Carryover Grant Amendment Application.

	Basic
2024-2025 Year Award	\$71,966
2023-2024 Carryover	\$3,572
2024-2025 Revised Award	\$75,538

6. Title I & II Carryover Grant Amendment Application

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the submission and acceptance of the 2024/2025 Title I and II Carryover Grant Amendment Application.

	Title I	Title II
2024-2025 Year Award	\$24,865	\$5,889
2023-2024 Carryover	\$1,536	\$3,304
2024-2025 Revised Award	\$26,401	\$9,193

7. Title III ESEA Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Gloucester County Title III Consortium for Fiscal Year 2024/2025, for the amount of \$169, where the Swedesboro/Woolwich Township School District will act as the lead district.

8. SHIF Wellness Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education accept and approve the 2024/2025 SHIF Wellness Grant in the amount of \$8,786.

9. ROD Grant Change Order #1

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve Change Order #1 for the Gym Roof and HVAC Project: Grant #: G5-7037. This change order addresses unforeseen conditions that necessitate adjustments to the original scope of work, resulting in an additional cost of \$8,466.00 and a revised total amount of the project of \$593,466.00.

10. New Jersey Department of Education Waiver Application

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the submission of the New Jersey Department of Education Waiver Application. This waiver is to approve a preschool classroom without a bathroom in the classroom, however it is within the line of sight of a bathroom.

11. Use of Facilities

Motion to approve the South Harrison PTO to use the MultiPurpose Room from 12/2-12/5/24, during after school hours. Approval of the use of the MultiPurpose Room is based on the South Harrison PTO meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

12. Use of Facilities

Motion to approve the Girl Scouts of Central and Southern New Jersey to use the Media Center on 10/4, 11/15, 12/20/24 and 1/10, 2/7, 3/14, 4/11 and 5/9/25, during after school hours. Approval of the use of the Media Center is based on the Girl Scouts of Central and Southern New Jersey meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

13. Use of Facilities

Motion to approve the Ruritans of Harrisonville to use the Kitchen and Cafeteria on 12/7/24, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the Ruritans of Harrisonville meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

14. Use of Facilities

Motion to approve the South Harrison Township Parks & Rec. to use the Kitchen and Cafeteria on 12/14/24, during after school hours. Approval of the use of the Kitchen and Cafeteria is based on the South Harrison Township Parks & Rec. meeting the following requirements:

- Submission of a prevention plan as outlined in NJDOH Document dated September 20, 2021
- Approval by the Chief School Administrator of that plan
- Signing of the Waiver Release for use of South Harrison Township Elementary School District facilities

O. Policy

1. Meeting of the Policy & Communication Committee - Ms. Deborah Cunningham, Chairperson, reporting.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

2. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption:

Policy/Regulation #'s
5350
8420, 8467, R8467

ROLL CALL:

Roll Call Vote:

Aye - 8

Nay - 0

P. Old Business1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Instruction

During the 2023-2024 school year, South Harrison Elementary School District will support and enhance student achievement through recognition of student successes that can be replicated. The administrative team will report to the Board of Education highlights of student success throughout the school year. Students will be publicly recognized and celebrated in school, on social media, and at Board of Education meetings.

ii. School Culture

The Board of Education will research the accomplishments of recent South Harrison Elementary graduates to highlight academic, vocational, and social preparedness by June 30, 2023. Using that data, the Board will strategically plan areas of emphasis for the future of the district.

iii. Finance

The Board of Education is committed to maintaining funding levels, accessing grants, and caring for and managing its assets. During the 2023-2024 school year, long-term forecasting will be done to plan for fiscal and physical management of the district. Recurring funding sources, grant opportunities, shared services, and other revenue-generating opportunities will be sought, investigated, and applied for to help direct the strategic plan for the future.

Q. New Business

1. Approval of Board Goals

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the board goals.

All in Favor? Aye

Abstained: Mrs. McIlvaine

2. Sustainability Sub-Committee

3. Regionalization Study

R. Executive Session

S. Adjournment

Motion by Mrs. Pino-Talbot, second by Ms. Huggins, that the Board of Education adjourn the meeting at 8:54 PM.

Motion carried unanimously.

Respectfully submitted,

Christian Albadine

School Business Administrator