

SOUTH HARRISON SCHOOL DISTRICT

BOARD OF EDUCATION MINUTES

Date: January 21, 2025
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 08039

A. Meeting Called To Order

Meeting called to order at 6:56 p.m. by Board President, Joan Pino-Talbot.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Joan Pino-Talbot, Carrie Selb*, Toni Buckley, Dana Carfaro, Cheryl Easterling, Howard Mattson, Jennifer McIlvaine*, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Elizabeth Winterburn, Chief School Administrator

Late:

Carrie Selb
Jennifer McIlvaine

Absent:

Janice Huggins

E. Student Recognition

PreK	Isabella Palumbo
Kindergarten	Tyson Robertson
1st Grade	Elijah Chatten
2nd Grade	Emersyn Forosisky
3rd Grade	Jamie-Lynn Miller
4th Grade	Alexa Kevil
5th Grade	Vincent Linden
6th Grade	Arabella Catalano
Art	Brendan Hemphill
Physical Education	Molly Lewis
World Cultures	Isabella Reino
Music	Gabriella Crawford

F. Presentations & Discussions

None at this time.

G. Public Comment

No public comments were made.

H. Executive Session

None at this time.

I. Approval of Minutes

Motion by Mr. Talbot, seconded by Dr. Buckley

All in Favor? Aye

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from December 16, 2024
2. Reorganization Meeting Minutes from January 9, 2025

J. CorrespondenceApproval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.

Motion by Mr. Talbot, seconded by Dr. Buckley

All in Favor? Aye

K. Personnel**1. Superintendent Mentor**

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve Dennis Anderson to be Dr. Winterburn's NJASA appointed Superintendent Mentor at a rate of \$2,500.

2. Resignations, Retirements & Terminations

BE IT RESOLVED, that the following resignations, retirements and terminations be approved as recommended by the Chief School Administrator:

Name	Position	Location	Reason	Effective Date	Years of Service
EID #7089	Teacher	SHTES	Termination	1/8/2025	0.5

L. General Administration

1. Enrollment Reports as of December 31, 2024
 - i. Enrollment Report

Grade Level	Current Totals	June 30, 2024
PK	60	54
K	32	39
1	41	44
2	48	41
3	37	42
4	43	35
5	35	53
6	52	38
Resident Students	322	320
Choice Students	26	26
District Total	348	346

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison December 11, 2024	1:10 PM 1:15 PM	Lock Down Drill
South Harrison December 17, 2024	9:15 AM 9:20 AM	Fire Drill

3. Student Discipline, Violence/Vandalism, HIB as of December 31, 2024

Infraction Reports	No. of Incidents this Month	2024-2025 Total-To-Date	2023-2024 Total
Detentions	8	36	63
Suspensions	1	1	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	1	0
Harassment/Intimidation/Bullying Affirmed	0	0	0

4. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
1st Grade	Adventure Aquarium	3/19/2025	40	7	\$20

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
3rd Grade	The Academy of Natural Sciences	4/3/25	38	7	\$18

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

N. Financial

1. Meeting of the Facilities & Finance Committee - Mrs. McIlvaine, Chairperson, reporting.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

2. BE IT RESOLVED to approve the following:
 - i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2024. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of November 2024.
 - ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2024. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - iii. November 2024 Line Item Transfers for the 2024-2025 fiscal year as recommended by the Chief School Administrator.
 - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

1/31/2025	\$1,181,471.79	January Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of November 30, 2024.

5. Minimum Wage Increase

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the state mandated increase in minimum wage to \$15.49, effective January 1, 2025.

O. Policy

1. Meeting of the Policy & Communication Committee - Mrs. Cheryl Easterling, Chairperson, reporting.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption:

Policy/Regulation #'s
P 5512 P 5533
P&R 9320

ROLL CALL:

Roll Call Vote:

Aye - 7

Nay - 0

P. Old Business1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

i. Instruction

By January 30, 2025, the school community will be surveyed to determine interest in expanded courses for future school years. Once identified, the district will explore funding opportunities to implement new offerings.

ii. Facilities and Finance

During the 2024-2025 school year, the District will work with our local Fire Marshall and Police Department to evaluate and improve school safety. Exploration will be focused on improvements to our security system and the possible addition of a School Security Officer.

iii. School Culture

By March 30, 2025, the School Administration will survey the community and prepare a suggested calendar of events to engage our community in the life of the district.

Q. New Business**1. Appointment of Board Representative**

RESOLVED, that the following Board Representative be appointed for the calendar year 2025 and through the reorganization meeting in January 2026 or as soon thereafter as the board acts on appointments:

NJSBA Delegate
GCSBA Delegate
Alternate Delegate

Joseph Talbot
Cheryl Easterling
Carrie Selb

2. Motion to approve Allison Hornberger and Kylie Goodrich to enroll in college classes for the 2025 school year with tuition reimbursement pending upon receipt of college transcripts or equivalent to the board of education.

Motion by Mr. Talbot, seconded by Dr. Buckley
All in Favor? Aye

R. Executive Session

None at this time.

S. Adjournment

Motion by Dr. Buckley, second by Mr. Talbot, that the Board of Education adjourn the meeting at 7:25 PM.

Motion carried unanimously.

Respectfully submitted,

Christian Albadine
School Business Administrator