

# **SOUTH HARRISON SCHOOL DISTRICT**

## **BOARD OF EDUCATION MINUTES**

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February 21, 2023  
Regular Meeting  
7:00 PM Cafeteria

### **A. Meeting Called To Order**

### **B. Flag Salute**

### **C. Open Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

### **D. Roll Call**

#### Members Present

Laura Bruno, Joan Pino-Talbot, Janet Brown, Deborah Cunningham, Janice Huggins, Jennifer McIlvaine, Carrie Selb, Joseph Talbot, Dawn Leary, School Business Administrator/Board Secretary, Steven Price, Chief School Administrator

#### Members Absent

Carole English

### **E. Student Recognition**

PreK	Micah Minardi
Kindergarten	Jack Robertson
1st Grade	Scarlett Monaghan
2nd Grade	Alyssa Almeida
3rd Grade	Kaitlyn Beckley
4th Grade	Colin Wiederholt
5th Grade	Justin Capra
6th Grade	Dominic Catalano
Art	Elizabeth DeGarmo
Physical Education	Anna Lisi
World Cultures	Richard Hanratty

### **F. Presentations & Discussions**

1. Start Strong Results
2. Kingsway Regionalization Review

**G. Public Comment**

Following the Kingsway Regionalization discussion:

Mr. Joe Miles of South Harrison stated he would keep his eye on the Feasibility Study to see what happens.

Cheryl Easterling of South Harrison has two second grade students attending the school. She said she appreciated the presentation regarding the IReady scores. She said both of her second graders did not show improvement and that she is glad the school has other programs to help.

Megan McIlhinney stated she has a child attending the school. She asked the board if anyone was considering regionalizing with the other districts. She said she read through the entire presentation that was posted on Kingsway's website. Mr. Price stated the sub-committee decided not to take any options off of the table. One positive thing from the study was that the school would stay the same. South Harrison would stay South Harrison. Mr. Price stated he has not seen any strong support from the other districts. He said we are moving in the right direction. If a township loses its school, they lose their identity.

**H. Executive Session**

None at this time.

**I. Approval of Minutes**

Motion by Ms. Huggins, seconded by Mrs. Pino-Talbot.

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meeting:

1. Regular Meeting Minutes from January 17, 2023

**J. Correspondence**Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.

Motion by Mrs. Pino-Talbot, second by Mr. Talbot.

Abstained - 1

Mrs. Cunningham (K2)

**K. Personnel**1. Appointments and Reappointments

BE IT RESOLVED that the appointment(s) of the following staff member(s) be approved, as recommended by the Chief School Administrator, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

Name	Position	Location	Guide/ Step Salary	Reason	Effective Date
Lance Bird	Music Teacher	SHTES	\$55,071 BA Step 7	Appointment	3/23/23
Katelin Maas	Administrative Assistant	SHTES	\$41,000/ \$2,000 Stipend	Appointment	3/23/23

2. Employment- Co-Curricular Workers

BE IT RESOLVED, that the following personnel recommendations be retroactively approved, as recommended by the Chief School Administrator:

Name	Position	Hours	Compensation	Reason	Effective Date
Lisa Pessa	Teacher	NTE 8hrs	\$30/hr	Moving Classroom	12/28/22
Kathryn Tranz	Teacher	NTE 8hrs	\$30/hr	Moving Classroom	8/30/2022 & 1/4/2023

3. Employment – Co-Curricular Workers

BE IT RESOLVED that the following personnel recommendations be approved, as recommended by the Chief School Administrator:

Name	Position	Hours	Compensation	Reason	Effective Date
Erin Beegal	Mentor	N/A	\$1,000	Appointment	30 Academic Weeks Beginning 2/22/2023
Jamie Rohe	Mentor	N/A	\$1,000	Appointment	30 Academic Weeks Beginning 2/22/2023
Christine Fretz	Mentor	N/A	\$1,000	Appointment	30 Academic Weeks Beginning 2/22/2023

3. Practicum, Student Teachers, Visitation, Volunteers, and Internships

BE IT RESOLVED that the following Practicum, Student Teachers, Visitation, Volunteers and Internships, be approved as recommended by the Chief School Administrator:

Name(s)	Institution	Reason	Cooperating Teacher	Subject	Grade	Dates of Placement
TBD	Kingsway Regional High School	Occupational Therapy Seniors	Kate Guzzetti	Occupational Therapy	TBD	3/1/2023-6/7/2023 Tues/Thurs Mornings

4. Secretary Stipend

BE IT RESOLVED that a stipend for February 6th through March 3, 2023 be approved, as recommended by the Chief School Administrator, for Elizabeth Wright in the amount of \$500 due to the restructure of Business Office duties and shared services.

**L. General Administration**1. Enrollment Reports as of January 31, 2023

## i. Enrollment Report

Grade Level	Current Totals	June 30, 2022
PK	43	13
		15
K	45	40
1	43	49
2	44	33
3	34	48
4	52	39
5	38	47
6	47	45
Resident Students	322	305
Choice Students	24	24
District Total	346	329

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison January 12, 2023	2:03 PM 2:08 PM	Fire Drill
South Harrison January 27, 2023	1:46 PM 1:55 PM	Precautionary Lockdown

3. Student Discipline, Violence/Vandalism, HIB as of December 31, 2022

Infraction Reports	No. of Incidents this Month	2022-2023 Total-To-Date	2021-2022 Total
Detentions	10	44	26
Suspensions	3	6	17
Violence, Vandalism, Substance Abuse	0	0	3
Harassment/Intimidation/Bullying Non-affirmed	0	1	N/A
Harassment/Intimidation/Bullying Affirmed	1	2	9

**M. Curriculum & Instruction**

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

*Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.*

2. Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

BE IT RESOLVED that the following staff attendance at trainings, seminars, conventions, and conferences be approved as recommended by the Chief School Administrator:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
RTI & Reading Disability	Camden County College	3/7/2023	John Borchert	Response to Intervention (RTI) as a multi-tier approach to the early identification and support of students with learning and behavior needs.	\$149.00
RTI & Reading Disability	Camden County College	3/7/2023	Dennis Summerville	Response to Intervention (RTI) as a multi-tier approach to the early identification and support of students with learning and behavior needs.	\$149.00
NJ PSA FEA	Online	3/14/2023	Dennis Summerville	Implementing MTSS to meet NJ Intervention and Referral Services Requirements	\$100.00

**N. Financial**

1. Meeting of the Facilities & Finance Committee - Mrs. Pino-Talbot, Chairperson, reporting.  
*Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.*
2. BE IT RESOLVED to approve the following:
  - i. Approval of Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2023. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of January 2023.
  - ii. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - iii. January 2023 Line Item Transfers for the 2022-2023 fiscal year as recommended by the Chief School Administrator.
  - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
  - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

2/28/23	\$282,736.66	February Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of January 31, 2023.

5. Preschool Expansion Aid Budget & Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the submission of the proposed budget and plan of the Preschool Expansion Aid for 2023/2024 School Year.

6. Special Education Medicaid Initiative (SEMI)

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve a resolution to request a waiver of participation in the Special Education Medicaid Initiative (SEMI) based on having fewer than 40 special education Medicaid eligible students for the 2023-2024 School Year.

7. Master Teacher Agreement

Motion to approve the 2022-2023 Master Teacher Agreement with Clayton Board of Education for Master Teacher services provided one day per week at an annual cost of \$10,300 paid for with Preschool Education Aid funds (PEA).

6. Amazing Transformations Contract

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the contract with Amazing Transformations for behavior and educational support services for the 2023-2024 School Year at the specified rates.

8. Coronavirus Response and Relief Supplemental Appropriations Act Grant

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Coronavirus Response and Relief Supplemental Appropriations Act Grant (CRRSA) - ESSER II, Mental Health in the amount of \$35,832 for the 2022/2023 School Year.

9. American Rescue Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education Motion to amend ARP ESSER III - Evidence Based Summer Learning and Enrichment in the amount of \$23,351 for the 2023/2024 School Year.

## O. Policy

1. Meeting of the Policy & Communication Committee - Mrs. Brown, Chairperson, reporting.  
*Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.*

2. Policy/ Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

Policy/Regulation	Title
<u>Policy #1550</u>	Equal Employment/Anti-Discrimination
<u>Policy #5350</u>	Student Suicide Prevention
<u>Policy #5533</u>	Student Smoking
<u>Policy #5561</u>	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

<u>Policy #8462</u>	Reporting Potentially Missing or Abused Children
<u>Policy #8561</u>	Procurement Procedures for School Nutrition Programs

**P. Old Business****1. Board of Education Goals**

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

***i. Instruction***

During the 2022-23 School year, the administrative team will monitor the use of differentiated instruction in all grades and subject areas to ensure students of all ability levels are supported, enriched, and challenged. Administration will report results and highlights to the Board quarterly.

***ii. School Culture***

The Board of Education wishes to promote positivity throughout the school district. This will be achieved over the remainder of the 2022-2023 school year in a variety of ways, including recognizing excellence in our Students, Families, Staff, and Community.

***iii. Finance***

The Board of Education will attentively focus on long-range fiscal planning for 2023-24 and following school years. Planning will be in conjunction with the Administrative Team and staff to explore cost savings, alternative funding possibilities, and any other strategies to promote the overall success of our students and school district. A report of findings and suggestions will be completed by June 30, 2023.

Roll Call Vote:

Aye - 8

Nay - 0

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve agenda items K-1 through O-2.

**Q. New Business**



Mrs. Pino Talbot commented the Raritan Club does alot for the school. They provide scholarships for the South Harrison graduates. There is a Fresh Pork sale. Mr. Price stated a copy of the new calendar was provided and will be voted on at the next board meeting. Mrs. McIlvaine asked about the strategic plan. Dr. Bruno stated she would update the plan and share it.

**R. Executive Session**

None at this time.

**S. Adjournment**

Motion by Mrs. Pino-Talbot, second by Ms. Huggins, that the Board of Education adjourn the meeting at 8:27 p.m.

Motion carried unanimously.

Respectfully submitted,

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Dawn L. Leary, RSBA, MBA, QPA  
School Business Administrator/Board Secretary