

December Board Brief



Committed to Excellence

Board Brief

The following information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.

Highlights from the South Harrison Township Elementary School District Board of Education regular meeting held on December 23rd.

ENROLLMENT as of November 30, 2014

RESIDENT STUDENTS	353
CHOICE STUDENTS	27
TOTAL	380

PRESENTATIONS

- Audit Presentation – Mr. Michael Holt from Holman Frenia Allison, P.C.

CORRESPONDENCE

- None

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s)...

- Budget Calendar
- Reorganization – January 6, 2015
- New Board Member Orientation
- 2015-2016 School Calendar and Survey
- RTI Update

ATTENDANCE SUMMARY

2014-2015 Monthly Average % of Students in Attendance for September – November:

2014 - 2015 Monthly Average % of Students in Attendance				
Grade Level	Sept %	Oct %	Nov %	2014-2015 Current YTD Average %
Pre-K 3	99.00	96.00	95.00	96.67
Pre-K 4	63.00	65.00	68.00	65.33
K	92.00	90.00	87.00	89.67
Average Pre-K & K	84.67	83.67	83.33	83.89
1	95.00	96.00	95.00	95.33
2	95.00	94.00	93.00	94.00
3	98.00	97.00	96.00	97.00
4	97.00	96.00	96.00	96.33
5	94.00	94.00	93.00	93.67
6	94.00	93.00	94.00	93.67
Average 1 - 6	95.50	95.00	94.50	95.00

PERSONNEL

District Employment

- Administration: Resignation of William Mumbower; Appointment of Rachael Anderson as administrator in charge;

Appointment of James J. Lavender as acting principal

- Certificated Staff: (None)
- Non-Certificated Staff: (None)
- Leave of Absence: (None)
- Long-Term Substitute(s): (None)
- Substitute(s): Jennifer Mathis (Assistance with RTI as needed); various teaching positions were approved.
- Homebound Instructor: (None)
- Retirement(s): (None)
- Resignation(s): (None)
- Curriculum Lead Person: (None)
- Practicum Student(s): Leslie Miles, School Psychology Shadow Practicum with Katie Fransko (Spring 2015)
- Volunteer(s): (None)

FIELD TRIPS

- (None)

EMERGENCY DRILLS/CALLS

- **11/21/14 – Fire Drill.** Begin time: 1:30pm, end time: 1:45pm.
- **11/25/14 – Lockdown Drill.** Begin time: 10:30am, end time: 10:45am.

PROGRAMS/OTHER

The Board approved the following programs:

- Agreement for Professional Services with the Gloucester County Special Services School District through CRESS for a Learning Disabilities Teacher Consultant Services on an as needed basis through January 31, 2015, at a rate of \$60.00/hour not to exceed \$2,500 (for LDTC services needed until Amy Corson, our new LDTC comes on board).

- Interlocal Service Agreement with Pittsgrove Township Schools for the purposes of providing custodial services effective December 1, 2014 through November 30, 2015 in the amount of \$93,864.95 (this is the last renewal on this contract).
- The Board approved the following curriculum for Grades K-6:
 - Art
 - Library
 - Music
 - Science
 - Social Studies
 - Technology
 - Physical Education

2014-2015 NJQSAC DISTRICT PERFORMANCE REVIEW (DPR)

- The Board approved the 2014-2015 NJQSAC District Performance Review (DPR) and authorized the superintendent to submit the DPR to the Gloucester County and N.J. Departments' Offices of Education.

POLICY

- The following policies were presented to the Board for first reading/introduction:
 - (None)
- The following policies were presented to the Board for a second reading/adoption:
 - (None)

BUSINESS, FACILITIES & FINANCE

- The Board approved the Board Secretary's Report and Bill List for October 2014.
- **Use of Facilities.** The following facility requests were approved by the Board:
 - South Harrison Home & School Lip Sync (1/14/15 and 1/21/15 3:30pm – 4:00pm).
 - South Harrison Home & School Lip Sync set-up and event (Friday 1/23/15 after

- school and Saturday 1/24/15 10:00am start time, event will run all day).
- South Harrison Soccer Association – Girls Soccer (12/19/14 from 6:00pm – 8:00pm).
 - **Audit Synopsis.** The Board approved the audit conducted by the Accounting firm of Holman & Frenia P.C. The firm conducted an audit of the basic financial statements of South Harrison Twp. Elementary School District for the fiscal year ended June 30, 2014. The firm did not have any findings or recommendations for the fiscal year ended June 30, 2014.

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education secretary as well as posted online after Board approval.

The annual organization of the Board of Education is scheduled for **Tuesday, January 6, 2015** in the South Harrison Elementary School library and begins at 7:30 p.m.

The next meeting of the Board is scheduled for **Tuesday, February 24, 2015**, in the South Harrison Elementary School library and begins at 7:30 p.m.