

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
April 27, 2020
7:00 p.m. Virtual

A. Call to Order

Meeting called to order at 7:00 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issues of January 10, 2020 and April 23, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

E. Student Recognition

F. Presentations

F-1. Mr. Schimpf, Annual School Budget Public Hearing

F-2. Ms. Calandro, NJSLA Science Results

G. Public Participation

Elisabeth Henjes

Question about plan for the CST supervisor, payroll, curriculum supervisor and CAO to be pulled out of shared services for the 2020-21 school year.

Question about number of classrooms there will be for each grade level as proposed in budget.

Danielle Barry

Question regarding class sizes and whether BOE intends to hire more general and special education teachers to reduce class size.

Question regarding replacement of the media specialist position next year.

Question about why some South Harrison families choose to go to other schools. Do we need to make changes to keep students here?

Susan Kenderdine

Question regarding drop in enrollment and why students are leaving.

H. Executive Session

I. Approval of Minutes

Motion by Talbot, second by Rosato

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	March 16, 2020	Regular Meeting Minutes

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Rosato, second by Cunningham

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1 – K2, L-1 – L-4, N-1 – N-6 and O-1 as follows:

K. Personnel

K-1. Leaves of Absence

BE IT RESOLVED that the following leaves of absence be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Susan Kenderdine	Teacher	1 st grade	Intermittent medical leave	03/09/2020-03/08/2021 (utilizing up to 60 no pay days and 60 days FMLA and NJFLA on an intermittent as needed basis) Ratify & Affirm

K-2 CBA with South Harrison Education Association

BE IT RESOLVED, that the South Harrison Township School District hereby approve the Collective Bargaining Agreement with the South Harrison Education Association for the period of July 1, 2020 through June 30, 2021.

L. General Administration

L.1. Discussion Items

- Virtual Learning Update
- Class Trips
- Signature Events
- Grading Policy

L-2. Enrollment Reports as of March 31, 2020:

Enrollment Report

Grade Level	Current Totals	June 30, 2019
PK3	6	9
PK4	12	9
K	35	53
1	51	41
2	39	45
3	48	50
4	48	50
5	46	49
6	45	48
Resident Students	307	332
Choice Students	23	22
District Total	330	354

Attendance Report

2019- 2020 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	Mar %	Apr %	May %	Jun %	2019-2020 Average %	2018-2019 Average %	2017-2018 Average %
Pre-K 3	99.1	97.0	97.6	96.4	98.3	89.0	96.6				96.3	92.6	90.2
Pre-K 4	99.4	95.8	93.4	97.5	98.2	91.3	95.1				95.8	92.6	90.8
K	97.3	94.7	96.7	94.6	97.3	94.1	96.9				95.9	93.5	91.5
Average Pre-K & K	98.6	95.8	95.9	96.2	97.9	91.5	96.2				97.2	92.9	90.8
1	98.0	97.2	95.5	96.9	97.9	93.1	92.7				95.9	93.0	95.7
2	92.6	90.7	89.9	91.4	95.4	93.6	98.1				93.1	94.2	96.1
3	98.4	97.8	93.8	97.5	98.2	92.1	96.5				96.3	94.5	95.9
4	97.9	96.6	96.4	94.5	98.1	94.6	98.1				96.6	95.8	96.0
5	98.2	97.2	97.3	95.4	98.2	94.1	97.0				96.8	95.6	96.1
6	98.7	98.0	95.1	97.3	98.5	94.9	97.9				97.2	95.5	95.1
Average 1 - 6	97.3	96.3	94.7	95.5	97.7	93.7	96.7				96.8	94.8	95.8
Overall District Average	96.5	96.0	95.3	95.8	97.8	92.6	96.5				96.3	93.9	93.5

L-3 Student Discipline, Violence/Vandalism, HIB as of March 31, 2020:

Infraction Reports	No. of Incidents this Month	2019-2020 Total-To-Date	2018-2019 Total
Detentions	0	7	18
Suspensions	0	3	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	1	3

L-4 Approval of Program of Virtual/Remote Instruction

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the program of virtual/remote instruction to meet the 180 day requirement, which was previously submitted to the NJ Department of Education, and has been implemented since the District's closure on March 16, 2020.

M. Curriculum & Instruction**N. Financial****N-1 Line Item Transfers**

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-261-610-05-052	11-000-291-270-70-057	\$2700	CM3 Parts and Service
11-000-251-592-70-050	11-000-251-340-70-050	\$400	Purchased Services
11-000-262-300-05-053	11-000-251-340-70-050	\$50	
11-000-213-600-05-049	11-000-218-600-40-045	\$300	Additional Health Supplies
20-231-100-600-40-045	20-231-200-500-40-045	\$2500	

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 29, 2020. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of February 29, 2020.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 29, 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

4/22/2020	373,758.88	Bill List
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N-4 Interlocal Service Agreement for Custodial Services

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Interlocal Service Agreement with Pittsgrove Township Public School District for Custodial Services for July 1, 2020 through June 30, 2021 at a cost of \$169,307.71.

N-5. LEAP Implementation Grant Participation

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, \$2 million in LEAP Implementation Grant funds has been set allocated to support costs associated with school district consolidation studies; and

WHEREAS, the Township of Woolwich, Township of South Harrison, and Borough of Swedesboro have determined to evaluate whether the Kingsway Regional, East Greenwich Township Elementary, South Harrison Township Elementary, Logan Township Elementary, and Swedesboro-Woolwich Elementary School Districts may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective; and

WHEREAS, the Kingsway Regional School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating units.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the South Harrison Township Elementary School District, that the South Harrison Township Elementary School District does hereby

join with the Kingsway Regional School District in applying for a LEAP Implementation Grant to support undertaking a regionalization study.

N-6 Adoption of the 2020-2021 Tentative Budget

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education adopt the 2020-2021 budget as follows :

General Fund (10)	\$5,280,153
Special Revenue Fund (20)	\$ 135,000
Debt Service Fund (40)	\$ <u>881,000</u>
 Total All Funds	 \$ <u>6,296,153</u>

With \$3,434,761 to be raised in taxes for Fund 10 and \$711,360 to be raised in taxes for Fund 40. The total tax levy for 2020-2021 being \$4,146,121.

WHEREAS, the South Harrison Elementary School District Board of Education may establish, for regular school district business travel only, an annual threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold is exceeded in the budget year (July 1 - June 30); and

WHEREAS, the South Harrison Elementary School District Board of Education has elected to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the South Harrison Elementary School District Board of Education authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, to a maximum of expenditure of \$25,000 for all staff and board of education members.

O. Policy

O-1. Policy/Regulation Second Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption.

Policy/Regulation	Title
Policy #2422	Health, Physical Education and Recess
Policy #2425 (Abolish)	Physical Education

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Brown N-5

Bruno

Cunningham

Huggins

Rosato

Selb

Talbot

Urie-West

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation

for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

The BOE created a shared-service sub-committee consisting of BOE members Nicholas Rosato, Janice Huggins, Carrie Selb and Janet Brown. Dr. Bruno and Mrs. Cunningham will serve as alternates.

R. Adjournment of Meeting

Motion by Brown, second by Talbot, that the Board of Education adjourn the meeting at 8:53 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary