

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
March 16, 2020
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 6:20 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 10, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis (arrived at 6:45pm), Janet Brown, Laura Bruno, Deborah Cunningham (arrived at 6:33 pm), Janice Huggins, Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

E. Student Recognition

F. Public Participation

G. Executive Session

H. Presentations

H-1. Mr. Schimpf, Tentative School Budget

I. Approval of Minutes

Motion by Urie-West, second by Talbot

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

| | <u>Date</u> | <u>Type of Meeting</u> |
|------|-------------------|---------------------------|
| I-1. | February 18, 2020 | Regular Meeting Minutes |
| I-2. | February 18, 2020 | Executive Session Minutes |

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Asis, second by Rosato

BE IT RESOLVED, that the South Harrison Township Board of Education approve L-1 – L-5, N-1– N-6 and O-1 - O-2 as follows:

K. Personnel

L. General Administration

L.1. Discussion Items

- Special Election Results

L-2. Enrollment Reports as of February 29, 2020:

| Grade Level | Current Totals | June 30, 2019 |
|-------------------|----------------|---------------|
| PK3 | 6 | 9 |
| PK4 | 12 | 9 |
| K | 34 | 53 |
| 1 | 51 | 41 |
| 2 | 39 | 45 |
| 3 | 48 | 50 |
| 4 | 47 | 50 |
| 5 | 46 | 49 |
| 6 | 45 | 48 |
| Resident Students | 305 | 332 |
| Choice Students | 23 | 22 |
| District Total | 328 | 354 |

Attendance Report

| 2019 - 2020 Monthly Average % of Students in Attendance | | | | | | | | | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|-------------|---------|---------|-------|--------|---------------------|---------------------|---------------------|
| Grade Level | Sept % | Oct % | Nov % | Dec % | Jan % | Feb % | March % | April % | May % | June % | 2019-2020 Average % | 2018-2019 Average % | 2017-2018 Average % |
| Pre-K 3 | 99.1 | 97.0 | 97.6 | 96.4 | 98.3 | 89.0 | | | | | 96.2 | 90.2 | 91.2 |
| Pre-K 4 | 99.4 | 95.8 | 93.4 | 97.5 | 98.2 | 91.3 | | | | | 95.9 | 90.8 | 93.6 |
| K | 97.3 | 94.7 | 96.7 | 94.6 | 97.3 | 94.1 | | | | | 95.8 | 91.5 | 93.0 |
| Average Pre-K & K | 98.6 | 95.8 | 95.9 | 96.2 | 97.9 | 91.5 | | | | | 97.2 | 90.8 | 92.6 |
| 1 | 98.0 | 97.2 | 95.5 | 96.9 | 97.9 | 93.1 | | | | | 96.4 | 95.7 | 92.2 |
| 2 | 92.6 | 90.7 | 89.9 | 91.4 | 95.4 | 93.6 | | | | | 92.3 | 96.1 | 93.4 |
| 3 | 98.4 | 97.8 | 93.8 | 97.5 | 98.2 | 92.1 | | | | | 96.3 | 95.9 | 94.4 |
| 4 | 97.9 | 96.6 | 96.4 | 94.5 | 98.1 | 94.6 | | | | | 96.4 | 96.0 | 96.7 |
| 5 | 98.2 | 97.2 | 97.3 | 95.4 | 98.2 | 94.1 | | | | | 96.7 | 96.1 | 95.9 |
| 6 | 98.7 | 98.0 | 95.1 | 97.3 | 98.5 | 94.9 | | | | | 97.1 | 95.1 | 95.4 |
| Average 1 - 6 | 97.3 | 96.3 | 94.7 | 95.5 | 97.7 | 93.7 | | | | | 96.8 | 95.8 | 94.7 |
| Overall District Average | 96.5 | 96.0 | 95.3 | 95.8 | 97.8 | 92.6 | | | | | 96.3 | 93.5 | 93.7 |

L-3. Emergency Drills/Calls as of February 29, 2020:

| School / Date | Time | Drill Description |
|---|----------------------------|---------------------------------|
| South Harrison Tuesday, February 11, 2020 | 10:59 a.m. – 12:26 p.m. | Fire Alarm – Stage 2 Evacuation |
| Friday, February 28, 2020 | 2:13 p.m. 2:17 p.m. | Shelter in Place |

L-4 Student Discipline, Violence/Vandalism, HIB as of February 29, 2019:

| Infraction Reports | No. of Incidents this Month | 2019-2020 Total-To-Date | 2018-2019 Total |
|--|--------------------------------|----------------------------|--------------------|
| Detentions | 4 | 3 | 18 |
| Suspensions | 0 | 3 | 2 |
| Violence, Vandalism, Substance Abuse | 0 | 0 | 0 |
| Harassment/Intimidation/Bullying (Confirmed) | 0 | 1 | 3 |

L-5 Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Superintendent of Schools:

| Group | Event/ Destination | Date(s) | # of Students | # of Teachers/ Chaperones | Cost to the BOE | Cost to Students |
|--------------------------------|---------------------------------------|-------------------------------------|------------------|---------------------------------|------------------------|--|
| Pre-K AM & PM Classes | Storybook Land – Egg Harbor Twp | 5/29/2020 Rain Date: 6/1/2020 | 18 | 21 | \$0.00 | \$16.25 per student |
| 1 st Grade Class | Adventure Aquarium – Camden, NJ | 6/10/2020 | 51 | 16 | \$1,100.00 Bus Cost | \$13.00 per student \$16.50 per chaperone |
| 3 rd Grade Class | Franklin Institute - Philadelphia | 6/15/2020 | 48 | 14 | \$849.40 Bus Cost | \$18.00 per student |

M. Curriculum & Instruction**N. Financial****N-1 Line Item Transfers**

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

| To Account | From Account | Amount | Justification |
|-----------------------|-----------------------|--------|-----------------------------|
| 11-000-221-580-40-045 | 11-190-100-640-58-021 | \$2300 | PD Go Math |
| 11-000-263-420-05-054 | 11-000-291-270-70-057 | \$9150 | Grounds Purchased Services |
| 11-000-230-530-60-051 | 11-000-291-270-70-057 | \$3000 | Custodial Services, Postage |
| 11-000-240-440-70-050 | 11-000-291-270-70-057 | \$200 | |
| 11-000-261-610-05-052 | 11-000-291-270-70-057 | \$1000 | |
| 11-000-262-300-05-053 | 11-000-291-270-70-057 | \$300 | |
| 11-000-262-590-05-053 | 11-000-291-270-70-057 | \$6000 | |

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 31, 2020. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of January 31, 2020.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 31, 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- ### N-3 Payment of Claims

N-4 Student Activity Financial Report

N-5 Resolution Appointing A Risk Management Consultant

N-6 Adoption of the 2020-2021 Tentative Budget

With \$3,434,761 to be raised in taxes for Fund 10 and \$711,360 to be raised in taxes for Fund 40. The total tax levy for 2020-2021 being \$4,146,121.

WHEREAS, the South Harrison Elementary School District Board of Education may establish, for regular school district business travel only, an annual threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold is exceeded in the budget year (July 1 - June 30); and

WHEREAS, the South Harrison Elementary School District Board of Education has elected to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the South Harrison Elementary School District Board of Education authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, to a maximum of expenditure of \$25,000 for all staff and board of education members.

O. Policy

O-1. Policy/Regulation

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for second reading for revision and/or adoption.

| Policy/Regulation | Title |
|-------------------|------------|
| Policy #3212 | Attendance |
| Policy #4211 | Attendance |
| Regulation #3432 | Sick Leave |
| Regulation #4432 | Sick Leave |

O-2 Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption.

| Policy/Regulation | Title |
|------------------------|---------------------------------------|
| Policy #2422 | Health, Physical Education and Recess |
| Policy #2425 (Abolish) | Physical Education |

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Brown

Bruno

Cunningham

Huggins

Rosato

Selb

Talbot

Urie-West

P. Public Participation

Joe Morino, Mayor of South Harrison Township, Comments regarding phase out of shared service arrangements with Kingsway Regional and the proposed 2020-2021 Budget

Q. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation

for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

R. New Business

S. Adjournment of Meeting

Motion by Huggins, second by Asis, that the Board of Education adjourn the meeting at 8:56 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary