

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
March 15, 2021
7:00 p.m. Virtual

A. Call to Order

Meeting called to order at 7:00 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issues of January 7, 2021. The municipal clerk of the township has been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Carole English, Janice Huggins, Joan Pino-Talbot, Carrie Selb, Joseph Talbot, Dr. James Lavender Superintendent, Mr. Jason Schimpf, School Business Administrator/Board Secretary.

Members Absent

E. Student Recognition

| | |
|-----------------------|-------------------|
| 1 st Grade | Grayson Forosisky |
| 2 nd Grade | James Baird |
| 3 rd Grade | Juliana Bruno |
| 4 th Grade | Brynn McDermott |
| 5 th Grade | Riley Emmett |
| 6 th Grade | Cienna Yorker |

F. Presentations

G. Public Participation

Kelly McMahon, Inquired about the March 5 survey results, case numbers in South Harrison, when the Superintendent/Principal position will be announced, when the decision will be made on more in-person

Aimee Little, Inquired about the survey results.

Nichole Borger, Thanked Dr. Hogan.

Danielle Barry, Positive comment regarding Dr. Hogan, question regarding staff survey results, budget line item, outsourcing paraprofessionals, Thanked Jason Schimpf.

Cheryl Easterling, question regarding the stimulus funds, budget line item.

H. Executive Session

Motion by Huggins, second by Asis, that the Board of Education approve the following:

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 8:20 p.m. prevailing time, for approximately 30 minutes as follows:

| <u>Item</u> | <u>Discussion Item(s)</u> |
|-------------|---------------------------|
|-------------|---------------------------|

| | |
|---|---|
| 1 | Superintendent/Principal Search Shared Services |
|---|---|

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

The president reconvened the meeting at 9:03 p.m.

Motion carried unanimously

I. Approval of Minutes

Motion by Pino-Talbot, second by Asis

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

| | <u>Date</u> | <u>Type of Meeting</u> |
|------|--------------------|---------------------------|
| I-1. | February 11, 2021, | Special Meeting Minutes |
| I-2. | February 11, 2021, | Executive Session Minutes |
| I-3. | February 22, 2021, | Regular Meeting Minutes |
| I-4. | February 22, 2021, | Executive Session Minutes |
| I-5. | February 25, 2021, | Special Meeting Minutes |
| I-6. | February 25, 2021, | Executive Session Minutes |

Motion carried unanimously

J. Correspondence

J-1. South Harrison Township Education Association Letter

Approval of Agenda Items

Motion by Brown, second by Asis,

BE IT RESOLVED, that the South Harrison Township Board of Education approve L2 – L4, M1, and N1 – N6 as follows:

K. Personnel

L. General Administration

L-1. Discussion Items

- Budget
- Personnel/Hiring Season
- Reopening Surveys
- Shared Service Transition
- All Purpose Room Floor

L-2. Enrollment Reports as of February 28, 2021

| Grade Level | Current Totals | June 30, 2020 |
|-------------------|----------------|---------------|
| PK3 | 1 | 6 |
| PK4 | 6 | 12 |
| K | 45 | 35 |
| 1 | 34 | 51 |
| 2 | 52 | 39 |
| 3 | 39 | 48 |
| 4 | 45 | 48 |
| 5 | 44 | 46 |
| 6 | 47 | 45 |
| Resident Students | 288 | 308 |
| Choice Students | 25 | 23 |
| District Total | 313 | 331 |

Attendance Summary

| School/Grade | Cohort A | Cohort B | Cohort AB | Virtual | Total |
|-----------------------------|----------|----------|-----------|---------|-------|
| South Harrison | | | | | |
| PK to 6 th Grade | 63 | 65 | 87 | 98 | 313 |
| % of Total | 20.13% | 17.89% | 27.80% | 31.31% | |

L-3. Emergency Drills/Calls

| School / Date | Time | Drill Description |
|--|----------------------|-------------------------------|
| South Harrison Friday, February 12, 2021 | 11:33 am 11:35 am | Fire Drill – Phase 2 Cohort B |
| South Harrison Tuesday, February 16, 2021 | 10:10 am 10:12 am | Fire Drill – Phase 2 Cohort A |
| South Harrison Monday, February 22, 2021 | 2:18 PM 2:20 PM | Shelter – in - Place |

L-4 Student Discipline, Violence/Vandalism, HIB as of February 28, 2021:

| Infraction Reports | No. of Incidents this Month | 2020-2021 Total-To-Date | 2019-2020 Total |
|--|-----------------------------|-------------------------|-----------------|
| Detentions | 0 | 0 | 7 |
| Suspensions | 0 | 0 | 3 |
| Violence, Vandalism, Substance Abuse | 0 | 0 | 0 |
| Harassment/Intimidation/Bullying (Confirmed) | 0 | 0 | 1 |

M. Curriculum & Instruction**M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

| Title of Program | Location | Date(s) | Attendee(s) | Educational Purpose | Cost to District |
|-----------------------------------|----------|--|-------------|--|------------------|
| Jared Scherz TeacherCoach, LLC | Virtual | March 18, 2021 3:30 PM – 4:15 PM | Faculty | Workshop w/ two actors & Facilitator 45-60 minutes – set up by Scott Hogan | \$3300.00 |

N. Financial**N-1 Line Item Transfers**

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

| To Account | From Account | Amount | Justification |
|-----------------------|-----------------------|--------|--------------------|
| 11-240-800-05-046-050 | 11-221-320-40-045-050 | \$1700 | Membership Renewal |

N-2 BE IT RESOLVED to approve the following:

A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 31, 2021. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of January 31, 2021.

B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 31, 2021. The Board Secretary certifies that no line item account has been over expended in

violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

| | | |
|---------|--------------|-----------|
| 3/4/21 | \$193,856.41 | Bill List |
| 1/31/21 | \$721,313.00 | Bill List |

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of February 28, 2021.

N-5 Accounts Payable Check Voids

BE IT RESOLVED, that the South Harrison Township School District approve the following prior year check voids

| | | | |
|------------------|-------|-----------|-----------|
| Joseph Talbot | 22928 | \$205.74 | 1/22/2020 |
| US Postmaster | 23016 | \$275.04 | 3/3/2020 |
| E2E Exchange LLC | 23238 | \$1125.00 | 6/30/2020 |

N-6 Adoption of the 2021-2022 Tentative Budget

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve and authorize the submission of the 2021-2022 tentative budget as follows to the Executive County Superintendent of Schools:

| | |
|---------------------------|-------------------|
| General Fund (10) | \$5,280,392 |
| Special Revenue Fund (20) | \$ 267,621 |
| Debt Service Fund (40) | <u>\$ 888,000</u> |

Total All Funds \$6,436,013

With \$3,503,456 to be raised in taxes for Fund 10 and \$717,011 to be raised in taxes for Fund 40. The total tax levy for 2021-2022 being \$4,220,467.

WHEREAS, the South Harrison Elementary School District Board of Education may establish, for regular school district business travel only, an annual threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold is exceeded in the budget year (July 1 - June 30); and

WHEREAS, the South Harrison Elementary School District Board of Education has elected to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the South Harrison Elementary School District Board of Education authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, to a maximum of expenditure of \$25,000 for all staff and board of education members.

O. Policy

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Brown

Bruno

Cunningham

English

Huggins

Pino-Talbot

Selb

Talbot

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Pino-Talbot, second by Selb, that the Board of Education adjourn the meeting at 9:05 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf

School Business Administrator/Board Secretary