

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
November 19, 2018
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:00 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 10, 2018. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Diane Barrett, Janet Brown, Laura Bruno, Toni Buckley, Deborah Cunningham (arrived at 7:25 pm), Janice Huggins, Joseph Talbot, Paul Tropea, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

E. Student Recognition

1 st Grade	Colin Wiederholt
2 nd Grade	Brennan Eisenhart
3 rd Grade	Ethan Brennan
4 th Grade	Dominic Bruno
5 th Grade	Madison Mishura
6 th Grade	Isabella Gular

F. Presentations

F-1 Mrs. Calandro, Data Assessment Overview

G. Public Participation

Dolores Kurek – Resident and Paraprofessional at South Harrison Elementary School, Read a statement regarding the impact of position being outsourced to Mission One.

H. Executive Session

Motion by Cunningham, second by Brown, that the Board of Education approve the following:

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 9:35 p.m. prevailing time, for approximately 30 minutes as follows:

<u>Item</u>	<u>Discussion Item(s)* (Agenda to extent known)</u>
1	Student Privacy
2	Residency Hearing

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

The president reconvened the meeting at 10:23 p.m.

Motion carried unanimously

Motion by Cunningham, Second by Huggins

BE IT RESOLVED, that the South Harrison Township Board of Education determined that Students 29138, 27110, and 26131 are ineligible to attend the South Harrison District.

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
Barrett		
Brown		
Bruno		
Buckley		
Cunningham		
Huggins		
Talbot		
Tropea		
Urie-West		

Motion by Talbot, Second by Cunningham

BE IT RESOLVED, that the South Harrison Township Board of Education determined that Students 30112 and 25106 are ineligible to attend the South Harrison District.

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
		Barrett
	Brown	
Bruno		
	Buckley	
Cunningham		
Huggins		
Talbot		
Tropea		
	Urie-West	

I. Approval of Minutes

Motion by Bruno, second by Talbot

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	October 15, 2018	Regular Meeting

Motion carried unanimously

J. Correspondence

Motion by Buckley, second by Uri-West that the South Harrison Board of Education approve the Superintendent’s Recommendations as follows K1-K2, L1-L5, M1, and N-1-N7.

K. Personnel

K-1 Change of Status (Name change, rescind position, corrections, transfers, guide movement)

BE IT RESOLVED that the following changes in status be approved, as recommended by the Superintendent of Schools:

Name	Position	Change/Correction	Reason	Effective Date
Hocker, Alexis	Internship for CBD College with Katrina Guzetti, Occupational Therapy Contracted Service Provider	Revised end date from 11/15/18 to 06/30/19	End date revised to match end date at KRSD	10/16/18-06/30/19 Ratify & Affirm

K-2 Practicum, Student Teachers, Visitation, Volunteers, and Internships

BE IT RESOLVED that the following Practicum, Student Teachers, Visitation, Volunteers and Internships, be approved as recommended by the Superintendent of Schools:

Name	Institution	Reason	Cooperating Teacher	Subject	Grades	Dates of Placement
Courtney Risher	Rowan University	Practicum	Courtney Haslam	School Psychology	Elementary	1/2/2019-6/30/2019

L. General Administration

L.1. Discussion Items

- Separate proposal passes 668 to 598
- Teacher of Year Selection Committee Meeting, Tus. 11/20 at 3:30 p.m.
- Security Enhancement Proposal
- 2019-20 School Calendar
- Strategic Plan Communication
- BOE Election Results –Write In
- Policy # 8600 – Transportation - Review

L-2. Enrollment Reports as of October 31, 2018:

Enrollment Report

Grade Level	Current Totals	June 30, 2018
PK3	9	10
PK4	9	12
K	52	42
1	42	43
2	46	51
3	50	50
4	50	51
5	50	48
6	49	59
Resident Students	334	342
Choice Students	23	24
District Total	357	370

Attendance Report

2018 - 2019 Monthly Average % of Students in Attendance

Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2018-2019 Average %	2017-2018 Average %	2016-2017 Average %
Pre-K 3	95.4	96.0									95.7	90.2	91.2
Pre-K 4	93.5	93.6									93.6	90.8	93.6
K	95.0	95.1									95.1	91.5	93.0

2018 - 2019 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2018-2019 Average %	2017-2018 Average %	2016-2017 Average %
Average Pre-K & K	94.6	94.9									94.8	90.8	92.6
1	93.9	95.4									94.7	95.7	92.2
2	98.9	95.2									97.1	96.1	93.4
3	96.4	96.1									96.3	95.9	94.4
4	97.6	97.5									97.6	96.0	96.7
5	96.5	97.6									97.1	96.1	95.9
6	97.5	97.1									97.3	95.1	95.4
Average 1 - 6	96.8	96.5									96.6	95.8	94.7
Overall District Average	96.5	95.7									96.1	93.5	93.7

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison Friday, October 12, 2018	1:23 PM 1:26 PM	Fire Drill with South Harrison Fire Department
South Harrison Tuesday, October 16, 2018	2:03 PM 2:35 PM	Evacuation Drill with South Harrison Police Department

L-4 Student Discipline, Violence/Vandalism, HIB as of October 31, 2018:

Infraction Reports	No. of Incidents this Month	2018-2019 Total-To-Date	2017-2018 Total
Detentions	0	0	24
Suspensions	0	0	1
Violence, Vandalism, Substance Abuse			0
Harassment/Intimidation/Bullying (Confirmed)			1

L-5 Completed HIB Investigation Reports

Resolved that South Harrison Township Elementary School District Board of Education accept the Harassment, Intimidation & Bullying report as submitted by the Superintendent of Schools for ending November 19, 2018:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
SH 1	10/24/2018	11/2/2018	(1) Does Not Meet Definition
SH 2	10/26/2018	11/2/2018	(3) Violation of Policy
SH 3	11/2/2018	11/14/2018	(1) Does Not Meet Definition

M. Curriculum & Instruction

M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
LinkIt! Data Leadership Academy	Blackwood, NJ	12/11/2018	Corinne Sannino	Using data effectively to improve instruction, leading, learning and improve student output	\$175.00

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2018-2019 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-219-104-05-016	11-000-219-390-05-044	\$1370	Summer CST, CST Sub Sec Salaries, CST Software costs, NJSBA additional costs, Additional Lease costs for copier and postage machine, Technology agreement costs
11-000-219-105-05-012	11-000-219-390-05-044	\$560	
11-000-219-500-05-044	11-000-219-390-05-044	\$480	
11-000-230-585-30-050	11-000-230-590-30-047	\$500	
11-000-240-440-70-050	11-000-251-440-70-050	\$320	
11-000-240-440-70-050	11-190-100-40-05-050	\$200	
11-000-252-340-60-051	11-000-291-299-70-057	\$8100	
11-000-216-600-05-044	11-000-216-600-05-044	\$1	
11-219-100-320-05-044	11-000-216-320-05-044	\$2000	

N-2 BE IT RESOLVED to approve the following:

- A. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- B. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

10/24/2018	\$155.52	Bill List
11/16/2018	240,673.98	Bill List

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of October 31, 2018.

N-5 Transportation Jointure with Harrison Township

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a transportation jointure agreement with Harrison Township for field trips on an as needed basis for the 2018-2019 School Year.

N-6 FURever As Friends Inc. Agreement

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve an agreement with FURever As Friends Inc. to provide pet therapy services, including their S.M.I.L.E Program, which promotes the enhancement of literacy skills for the 2018-2019 school year.

N-7 CRESS Agreement with Gloucester County Special Services School District

BE IT RESOLVED, that the South Harrison Township School District approve an agreement with Gloucester County Special Services School District for CRESS Services as follows:

Physical Therapy	\$1,275	ESY 2018
Speech	\$1,806.25	ESY 2018
Physical Therapy	\$15,300	2018-2019 School Year
Social Work	\$16,800	2018-2019 School Year
Speech-Language	\$94,320	2018-2019 School Year

O. Policy

Motion carried by the following roll call vote:

YES NO ABSTAIN

- Barrett
- Brown
- Bruno
- Buckley
- Cunningham
- Huggins
- Talbot
- Tropea
- Urie-West

P. Old Business

Board of Education Goals

Goal 1: Continue to ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison’s Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Paul Tropea

Goal 2: Social Equity. Understand and support the development of strategies and efforts to promote equity, diversity and a safe environment for all students. Strategic Plan II: Curriculum.

Major Activities:

1. Engage in school-wide book study on “Love and Logic” by Jim Fay and David Funk to better understand culturally responsible instruction.
2. Read and discuss scholarly articles such as “Everyday Antiracism: Getting Real About Race in School,” “Gender Equity and Educational Reform,” “Racism and Mental Health: Are Schools Hostile Learning Environments for Students of Color,” and “Learning and Unlearning Racial Prejudice: The Role of Schools.”
3. Assess causes of inequity by reviewing relevant literature on institutional racism and class bias in public schools, as well as staff, student, and family behaviors, to identify factors that contribute to disproportionate rates of student success and participation, lack of diversity, and an unsafe environment.
4. Support administration’s efforts to create a social justice library to use books and articles from previous years with new groups of employees to ensure a sustainable culture of professional growth and collaborative learning.
5. Research and implement “best practices” regarding equity and diversity management utilized by other districts and organizations.

6. Assure that every child has the specific academic support necessary to be successful in school.

Timeline: July 1, 2017 – June 30, 2018

Indicators of Achievement: Completion of all training sessions

Q. New Business

- Strategic Planning Dates (NJSBA)
- Board Member Training (Ethics and Finance)
- BOE Meeting dates for 2019

R. Adjournment of Meeting

Motion by Bruno, second by Cunningham, that the Board of Education adjourn the meeting at 10:28 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary