

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
November 18, 2019
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:05 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 8, 2019. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis (arrived at 7:12). Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

Diane Barrett, Paul Tropea

E. Recognition

E-1. Student Recognition

1 st Grade	Brooklyn Bell
2 nd Grade	Juliana Bruno
3 rd Grade	Dakota Budney
4 th Grade	Dara Jackson
5 th Grade	Zephaniah Kell
6 th Grade	Annie Reinerth

F. Presentations

F-1. Mr. Iocona Technology Update

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by Huggins second by Urie-West

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	October 14, 2019	Regular Meeting

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

BOARD OF EDUCATION MINUTES – 2**November 18, 2019**

Motion by Cunningham, second by Urie-West

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1, L-1 – L-5, M-1, and N-1 – N-4 as follows:

K. Personnel

K-1 Employment – Co-Curricular Workers

BE IT RESOLVED that the following personnel recommendations be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Compensation	Reason	Effective Date
Alec Del Viscio	Fuel Up to Play 60 Advisor	Grades K-6	\$928	appointment	11/19/2019-06/30/2020

L. General Administration

L.1. Discussion Items

- School Calendar 2020-2021
- NJSBA Update
- Board of Election Results
- 2020-2021 Budget Preparation Calendar

L-2. Enrollment Reports as of October 31, 2019:

Grade Level	Current Totals	June 30, 2019
PK3	6	9
PK4	13	9
K	35	53
1	51	41
2	38	45
3	48	50
4	47	50
5	47	49
6	46	48
Resident Students	306	332
Choice Students	25	22
District Total	331	354

Attendance Report

2019 - 2020 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2019-2020 Average %	2018-2019 Average %	2017-2018 Average %
Pre-K 3	99.1	97.0									98.1	90.2	91.2
Pre-K 4	99.4	95.8									97.6	90.8	93.6
K	97.3	94.7									96.0	91.5	93.0
Average Pre-K & K	98.6	95.8									97.2	90.8	92.6
1	98.0	97.2									97.6	95.7	92.2
2	92.6	90.7									91.7	96.1	93.4
3	98.4	97.8									98.1	95.9	94.4

2019 - 2020 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2019-2020 Average %	2018-2019 Average %	2017-2018 Average %
4	97.9	96.6									97.3	96.0	96.7
5	98.2	97.2									97.7	96.1	95.9
6	98.7	98.0									98.4	95.1	95.4
Average 1 - 6	97.3	96.3									96.8	95.8	94.7
Overall District Average	96.5	96.0									96.3	93.5	93.7

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison October 10, 2019	10:00 am - 11:30 am	Table Top – Reunification Plan
South Harrison October 15, 2019	2:01 pm - 2:28 pm	Evacuation Drill (Stage 2)
South Harrison October 28, 2019	2:54 pm - 2:57 pm	Fire Drill

L-4 Student Discipline, Violence/Vandalism, HIB as of October 31, 2019:

Infraction Reports	No. of Incidents this Month	2019-2020 Total-To-Date	2018-2019 Total
Detentions	0	0	18
Suspensions	2	2	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	3

L-5 Fundraisers

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Fundraiser, as recommended by the Superintendent of Schools:

Program/Group	Service	Product/Service	Dates
6 th Grade	Selling of Spirt wear	Funds will go to the 6 th grade activities fund	11/1/2019 to 12/13/2019 Ratify and affirm

M. Curriculum & Instruction**M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
NJ PBSIS Universal Intervention Team Training	Mullica Hill, NJ	12/18/2019 1/29/2020 3/24/2020	Corinne Sannino Courtney Haslam Amy Danner Maggie Paolone Heather Derechinsky Sue Kenderdine Jessica Massing	To learn best practices in regards to social and emotional learning	\$0

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Special Educators Conference	Blackwood, NJ	12/6/2019	Amy Danner	To learn about specific mental health issues that are prevalent in schools today and ways to relate to, empower, and manage the motivationally challenged student	\$149
			Amanda Grabas		\$149
Restorative Discipline Conference	Voorhees, NJ	12/3/2019	Cherie Sinor	To learn strategies for effective behavior plans and differentiated discipline	\$309.20

N. Financial**N-1 Line Item Transfers**

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-190-100-610-40-033	11-190-100-640-05-021	\$300	Headphones for World Culture Course
11-000-219-104-05-016	11-000-219-320-05-044	\$200	Salaries of CST, Unemployment
11-000-291-250-70-057	11-000-291-260-70-057	\$2500	
11-000-291-250-70-057	11-000-270-515-80-056	\$5500	
11-000-262-300-05-053	11-000-262-622-05-050	\$2900	Mercury Testing

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2019. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of August 31, 2019.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

11/13/2019 \$229,032.77

Bill List

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of August 31, 2019, September 30, 2019 and October 2019.

O. Policy

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Brown

Bruno

Cunningham

Huggins

Talbot

Urie-West

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Huggins, second by Urie-West, that the Board of Education adjourn the meeting at 8:32 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary