SOUTH HARRISON SCHOOL DISTRICT BOARD OF EDUCATION MINUTES

Regular Meeting October 15, 2018 7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:00 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of September 7, 2018. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Diane Barrett, Janet Brown, Laura Bruno, Toni Buckley, Janice Huggins, Paul Tropea, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

Deborah Cunningham, Joseph Talbot

E. Student Recognition

1st Grade Annabel Logan
2nd Grade Abey Little
3rd Grade Julie Caltabiano
4th Grade Frank Damminger
5th Grade Giacomo Bindi
6th Grade Jacob Meldrum

F. Presentations

<u>F-1</u> PARCC Data Update, Mrs. Calandro

G. Public Participation

Scott Scully – Route 45 – Transportation issue with Granddaughter

H Executive Session

I. Approval of Minutes

Motion by Bruno, second by Urie-West

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

<u>Date</u> <u>Type of Meeting</u> September 10, 2018 Regular Meeting

Motion carried unanimously

J. Correspondence

I-1.

J-1 Recognition Program 2018-19 School Year South Harrison

Motion by Buckley, second by Tropea that the South Harrison Board of Education approve the Superintendent's Recommendations as follows K1-K3, L1-L6, M1-M2, N-1-N7, and O1.

K. Personnel

K-1 Employment – Co-Curricular Workers

BE IT RESOLVED that the following long term substitute staff members be approved, as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification where applicable:

Name	Position/	Department	Compensation	Reason	Effective
	Assignment	(Location)			Date
Alec Del	Fuel Up to Play	Grades K-6	\$928.00	Appointment	10/16/2018
Viscio	60 Advisor				-06/30/19

K-2 Change of Status (Name change, rescind position, corrections, transfers, guide movement) BE IT RESOLVED that the following changes in status be approved, as recommended by the Superintendent of Schools:

Name	Position	Change/Correction	Reason	Effective Date
Amanda Grabas	Special Education	\$55,542/year MA	Step level move based on contractual guidelines	09/04/2018- 06/30/2019 Ratify & Affirm

K-3 Practicum, Student Teachers, Visitation, Volunteers, and Internships BE IT RESOLVED that the following Practicum, Student Teachers, Visitation, Volunteers and Internships, be approved as recommended by the Superintendent of Schools:

Name	Institution	Reason	Cooperating	Subject	Grades	Dates of
			Teacher			Placement
Hocker, Alexis	CBD College	Internship	Katrina Guzetti, Contracted Service	Occupational Therapy	All	10/16/18- 06/30/19
			Provider	'		

L. General Administration

L.1. Discussion Items

- Strategic Planning Dates January March 2019
- South Harrison School Survey Results January 26, 2018
- NJSBA Board Dinner October 24th at 7:00 pm
- School Security Enhancement Proposal Update
- Board Member HIB Training Governance I

<u>L-2</u>. <u>Enrollment Reports as of September 28, 2018:</u> Enrollment Report

Grade Level	Current rotals	June 30, 2018
PK3	9	10
PK4	9	12
K	52	42
1	41	43
2	45	51
3	50	50
4	50	51
5	50	48

50

Resident Students	332	342
Choice Students	24	24
District Total	356	370

Attendance Report

		7 1110111	201	•	9 Mont	hly Δy	erage %	of Stud	dents ir	Δttenc	lance		!
			201	201	J WOIT	illy 7 tv	lage 70	Or Otac		T / (tione	2018- 2019	2017- 2018	2016- 2017
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	Average %	Average %	Average %
Pre-K 3	95.4						,,,				95.4	90.2	91.2
Pre-K 4	93.5										93.5	90.8	93.6
K	95.0										95.0	91.5	93.0
Average Pre-K &													
K	94.6										94.6	90.8	92.6
1	93.9										93.9	95.7	92.2
2	98.9										98.9	96.1	93.4
3	96.4										96.4	95.9	94.4
4	97.6										97.6	96.0	96.7
5	96.5										96.5	96.1	95.9
6	97.5										97.5	95.1	95.4
Average 1 - 6	96.8										96.8	95.8	94.7
Overall District													
Average	96.5										96.5	93.5	93.7

1-3 Emergency Drills/Calls

Emorganoy Brillo, Gallo							
School / Date	Time	Drill Description					
South Harrison Friday, September 14	9:59 AM 10:02 AM	Fire Drill					
South Harrison Thursday, September 20	1:24 PM 1:30 PM	Lockdown Drill with South Harrison Police					

<u>L-4</u> <u>Student Discipline, Violence/Vandalism, HIB as of September 28, 2018:</u>

Infraction Reports	No. of Incidents	2018-2019	2017-2018
	this Month	Total-To-Date	Total
Detentions	0	0	24
Suspensions	0	0	1
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	1

<u>L-5</u> <u>Educational Field Trips/Assemblies</u>

Resolved that the South Harrison Township School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost to Students
Pre K Class	Creamy Acres Farm	10/29/2018	18	3	\$0.00	\$0.00

L-6. 2017 – 2018 Statement of Assurances and HIB Self-Assessment:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the 2017 – 2018 Statement of Assurances and HIB Self-Assessment, as recommended by the Superintendent of Schools.

M. Curriculum & Instruction

M-1 <u>Professional Development – Staff Trainings, Seminars, Conventions, & Conferences</u> Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
2019 NJSBA Workshop	Atlantic City, NJ	October 22 through October 25	Janet Brown Paul Tropea Karen Urie-West Janice Huggins Joseph Talbot	To further strengthen the organization's capacity to educational excellence	\$687.42 \$592.27 \$483.85 \$667.42 \$667.42
Strategies for Teaching Students with Visual Impairments	New Brunswick, NJ	10/23/201 8	Amy Danner	This workshop focuses on strategies for working with students who have vision impairment and multiple disabilities and are engaged with general curriculum content.	\$0
PBIDA 40 th Annual Fall Conference on Reading, Lit & Learning Disabilities	Philadelphia, PA	10/20/201 8	Corinne Sannino	This conference will focus on strategies for working with Reading, Literacy & Learning Disabilities.	\$178.60

M-2 Curriculum- Adoption and Re-Adoption

BE IT RESOLVED, that the following new and revised curricula be approved and all others be readopted.

Curriculum- New/Revised Curriculum

2018-2019 South Harrison School District Adoption Phase 5

2018-2019 South Harrison Township Elementary School Curricula are available at https://www.southharrison.k12.nj.us/domain/185

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2018-2019 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
20-270-200-500-40-045	20-270-200-100-40-045	\$75	Professional Development
11-190-100-640-05-021	11-190-100-610-40-034	\$850	Extra Resources for the SS Pilot

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2018. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of July 31, 2018.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

9/13/2018 \$339.00 Bill List 9/13/2018 \$197,058.98 Bill List 10/08/2018 \$269,327.72 Bill List

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of August 31, 2018

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of September 30, 2018

N-5 Prior Year Void Checks

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the outstanding check list below be voided:

Check Number	Payee	Amount	Date
20996	John Shaver	\$89.42	10/10/2016
20849	PSUG-NJ	\$150.00	04/17/2017
21120	Shulman, D	\$816.60	08/09/2017
21143	DCRP	\$67.96	09/12/2017
21205	In the Village	\$115.00	10/04/2017

N-6 Agreement for School Food Authorities Consolidation of School Nutrition Programs
BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education hereby transfer and relinquish its authority, duties, and obligations associated with the National School Lunch Program (NSLP) to the Kingsway Regional School District Board of Education for the 2018-19 school year.

N-7 2019-20 Comprehensive Maintenance Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education authorize the submission of the District's 2019-2020 Comprehensive Maintenance Plan (CMP), which contains required maintenance activities that are reasonable to keep the school facilities open and safe for use in their original condition and maintain the validity of their warranties in accordance with N.J.A.C. 6A:26A-3.1.

O. Policy

O-1. Policy 2nd Reading

BE IT RESOLVED, that the South Harrison Township School District Board of Education recommend the following policies and regulations for Second reading for revision and/or adoption.

Policy/Regulation Number	Title
Policy 5512	Harassment, Intimidation and Bullying

Motion carried by the following roll call vote:

YES NO ABSTAIN

Barrett

Brown

Bruno

Buckley

Huggins

Tropea

Urie-West

P. Old Business

Board of Education Goals

Goal 1: Continue to ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Paul Tropea

Goal 2: Social Equity. Understand and support the development of strategies and efforts to promote equity, diversity and a safe environment for all students. Strategic Plan II: Curriculum.

Major Activities:

- 1. Engage in school-wide book study on "Love and Logic" by Jim Fay and David Funk to better understand culturally responsible instruction.
- 2. Read and discuss scholarly articles such as "Everyday Antiracism: Getting Real About Race in School," "Gender Equity and Educational Reform," "Racism and Mental Health: Are Schools Hostile Learning Environments for Students of Color," and "Learning and Unlearning Racial Prejudice: The Role of Schools."
- Assess causes of inequity by reviewing relevant literature on institutional racism and class bias in public schools, as well as staff, student, and family behaviors, to identify factors that contribute to disproportionate rates of student success and participation, lack of diversity, and an unsafe environment.
- 4. Support administration's efforts to create a social justice library to use books and articles from previous years with new groups of employees to ensure a sustainable culture of professional growth and collaborative learning.

- 5. Research and implement "best practices" regarding equity and diversity management utilized by other districts and organizations.
- 6. Assure that every child has the specific academic support necessary to be successful in school.

Timeline: July 1, 2017 – June 30, 2018

Indicators of Achievement: Completion of all training sessions

Q. New Business

Congratulations to Principal Corinne Sannino on receiving her doctoral degree. Ms. Urie-West updated the Board of Education on NJSBA Roundtable discussion.

R. Adjournment of Meeting

Motion by Buckley, second by Bruno, that the Board of Education adjourn the meeting at 9:54 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf

School Business Administrator/Board Secretary