

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
October 14, 2019
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:05 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 8, 2019. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Diane Barrett, Janet Brown, Laura Bruno, Janice Huggins, Joseph Talbot, Paul Tropea, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

David Asis, Deborah Cunningham

E. Recognition

E-1. Student Recognition

1 st Grade	Laura Hennessy
2 nd Grade	Brayden Barry
3 rd Grade	Grady Munning
4 th Grade	Giuliana Pizzichillo
5 th Grade	Gabriel Eisenhart
6 th Grade	Leah Greenwood

E-2. New Staff Introduction

Gabrielle Garavento	Paraprofessional
Grace Morris	Paraprofessional

F. Presentations

F-1. Dr. Sannino, Mrs. Calandro, State Testing Presentation

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by Huggins second by Tropea

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

<u>Date</u>	<u>Type of Meeting</u>
I-1. September 23, 2019	Regular Meeting

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Bruno, second by Huggins

BE IT RESOLVED, that the South Harrison Township Board of Education approve L-1 - L-5, M-1, and N-1 – N-7 as follows:

K. Personnel

L. General Administration

L.1. Discussion Items

- Mercury update

L-2. Enrollment Reports as of September 30, 2019

Grade Level	Current Totals	June 30, 2019
PK3	6	9
PK4	13	9
K	35	53
1	51	41
2	38	45
3	48	50
4	47	50
5	47	49
6	46	48
Resident Students	306	332
Choice Students	25	22
District Total	331	354

Attendance Report

2019 - 2020 Monthly Average % of Students in Attendance

Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	Mar %	Apr %	May %	June %	2019-2020 Average %	2018-2019 Average %	2017-2018 Average %
Pre-K 3	99.1										99.1	90.2	91.2
Pre-K 4	99.4										99.4	90.8	93.6
K	97.3										97.3	91.5	93.0
Average Pre-K & K	98.6										98.6	90.8	92.6
1	98.0										98.0	95.7	92.2
2	92.6										92.6	96.1	93.4
3	98.4										98.4	95.9	94.4
4	97.9										97.9	96.0	96.7
5	98.2										98.2	96.1	95.9
6	98.7										98.7	95.1	95.4
Average 1 - 6	97.3										97.3	95.8	94.7
Overall District Average	96.5										96.5	93.5	93.7

L-3. Emergency Drills/Calls as of September 30, 2019

School / Date	Time	Drill Description
South Harrison Friday, September 13 th	2:39 PM 2:42 PM	Fire Drill
South Harrison Friday, September 27 th	2:45 PM 2:49 PM	Shelter in Place

L-4 Student Discipline, Violence/Vandalism, HIB as of September 30, 2019:

Infraction Reports	No. of Incidents this Month	2019-2020 Total-To-Date	2018-2019 Total
Detentions	0	0	18
Suspensions	0	0	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	3

L-5 Anti-Bullying Bill of Rights(ABR) Act School Self-Assessment 2018-2019

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Anti-Bullying Bill of Rights (ABR) Act School Self-Assessment 2018-2019, as recommended by the Superintendent of Schools:

M. Curriculum & Instruction**M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
NJSBA 2019 Workshop	Atlantic City, NJ	October 21, 2019 – October 24, 2019	Janet Brown Karen Urie-West Janice Huggins Joseph Talbot	To further strengthen the organization's capacity to educational excellence	\$790.47 \$466.97 \$762.47 \$762.47

N. Financial**N-1 Line Item Transfers**

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-219-104-05-016	11-000-100-565-50-044	\$370	CST Salaries, General Admin
11-000-219-500-05-044	11-000-100-565-50-044	\$1280	Purchased Services, Copier
11-000-230-339-30-047	11-000-100-565-50-044	\$1405	Lease, Judgements
11-000-240-440-70-050	11-000-100-565-50-044	\$195	Against District
11-000-251-330-70-050	11-000-100-565-50-044	\$535	
11-000-251-440-70-050	11-000-100-565-50-044	\$415	
11-000-230-820-70-050	11-000-100-565-50-044	\$10800	
11-000-230-820-70-050	11-000-270-515-80-056	\$11200	

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2019. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of July 31, 2019.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2019. The Board Secretary certifies that no line item account has been over expended in violation

of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:
10/11/2019 \$205,919.29 10/11/2019

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of July 31, 2019.

N-5 Field Trip Transportation Jointure

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a field trip transportation jointure with Harrison Township School District Board of Education on an as needed basis at a cost to be determined.

N-6 2020-2021 Comprehensive Maintenance Plan

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education authorize the submission of the District's 2020-2021 Comprehensive Maintenance Plan (CMP), which contains required maintenance activities that are reasonable to keep the school facilities open and safe for use in their original condition and maintain the validity of their warranties in accordance with N.J.A.C. 6A:26A-3.1.

N-7 Donation

BE IT RESOLVED, that the South Harrison Township School District Board of Education accept a donation of a 1961 Gulbransen Company Makers Piano from Selena and Paul Tropea. The piano has an estimated value of \$449.99.

O. Policy

Motion carried by the following roll call vote:

YES NO ABSTAIN

Barrett

Brown

Bruno

Huggins

Talbot

Tropea

Urie-West

P. Old Business

Shared Service Cost Comparison

Board Goals 2019-2020

Q. New Business

R. Adjournment of Meeting

Motion by Bruno, second by Urie-West, that the Board of Education adjourn the meeting at 8:22 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary