

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Reorganization Meeting
January 6, 2020
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:04 p.m. by Jason Schimpf.

B. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 8, 2019. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

C. Pledge of Allegiance

D. Appointment of Board Secretary as Chairperson Pro-Tem

E. Election Results/Oath of Office

Mr. Schimpf, Business Administrator/Board Secretary, read aloud the election results and provided the oath of office to the following newly elected Board of Education members pursuant to N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Term Expiration</u>
Debbie Cunningham	2022
Janice Huggins	2022
Carrie Selb	2022
Nicholas Rosato	2020

F. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

G. Election of President

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
Ms Huggins nominates Dr. Bruno
- The Chairperson Pro-Tem called the vote for President of the Board of Education:

YES	NO	ABSTAIN
		Bruno
Cunningham		
Brown		
Huggins		
Talbot		
Urie-West		

Motion Carried

Dr. Bruno took the President's chair and conducted the remainder of the meeting.

H. Election of Vice President

- At this time the newly elected Board President accepted nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Mr. Talbot nominates Ms. Brown for Vice President of the South Harrison School District Board of Education.

YES	NO	ABSTAIN
Asis		
Bruno		Brown
Cunningham		
Huggins		
Rosato		
Selb		
Talbot		
Urie-West		

Motion Carried

I. Annual Ethics Training

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

J. Approval of Action Items

Motion by Cunningham, second by Brown

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1-J5, and K1-K2 as follows:

J-1 Appointment of Board Officials

RESOLVED, that the following Board Officials be appointed for the calendar year 2020 and through the reorganization meeting in January, 2021 or as soon thereafter as the board acts on appointments:

NJSBA Delegate	Debbie Cunningham
GCSBA Delegate	Janet Brown
Alternate Delegate	Laura Bruno, Nicholas Roasto

J-2 Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act ("GUDPA."):

Account	Financial Institution	Signatory	Individual
Custodian Account 3 signatures required	Investors Bank	Board President Business Administrator Superintendent	Laura Bruno Jason Schimpf James Lavender
Payroll Account 2 signatures required	Investors Bank	Business Administrator Superintendent	Jason Schimpf James Lavender
Payroll Agency Account 2 signatures required	Investors Bank	Business Administrator Superintendent	Jason Schimpf James Lavender

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Account	Financial Institution	Signatory	Individual
Student Activity Account 2 signatures required	Investors Bank	Board President Superintendent Business Administrator	Laura Bruno James Lavender Jason Schimpf
Capital Projects Account 2 signatures required	BB&T Bank	Board President Business Administrator Superintendent	Laura Bruno Jason Schimpf James Lavender

J-3 Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2020

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, in the school cafeteria, 904 Mullica Hill Road, Harrisonville, New Jersey:

January 27, 2020
February 24, 2020
March 16, 2020
April 27, 2020
May 18, 2020
June 15, 2020
July 20, 2020
August 17, 2020
September 21, 2020
October 13, 2020
November 23, 2020
December 14, 2020
January 4, 2021 Reorganization Meeting

J-4 Adoption of Policy Manual

RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2020 and through the reorganization meeting in January, 2021 unless modified in accordance with those applicable policies, bylaws, and regulations.

J-5 Parliamentary Procedure

RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education for the calendar year 2020 and through the reorganization meeting in January, 2021

K. Finance**K-1 2018-2019 CAFR**

BE IT RESOLVED, that the South Harrison Township School District Board of Education accept the Comprehensive Annual Financial Report ("CAFR") for the fiscal year ended June 30, 2019 and related documents for submission to the Executive County Superintendent of Schools.

K-2 Synopsis and Summary of Annual Audit and Recommendations and Corrective Action Plan

WHEREAS, N.J.S.A. 18A-23.4 states that the Secretary of the Board of Education shall prepare a synopsis or summary of the annual audit and recommendations;

WHEREAS, the accounting firm of Homan Frenia Allison, P.C. audited the basic financial statements of the South Harrison Township School District for the fiscal year ended June 30, 2019 in accordance with the Generally Accepted Audit Standards issued by the Comptroller General of the United States;

WHEREAS, the accounting firm of Holman Frenia Allison, P.C. did not have any findings or recommendations for the fiscal year ended June 30, 2019;

NOW THEREFORE BE IT RESOLVED, that the South Harrison Township School District Board of Education accept and approve the Audit Synopsis, summary of audit recommendations and corrective action plan for the fiscal year ended June 30, 2019.

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Brown

Bruno

Cunningham

Huggins

Rosato

Selb

Talbot

Urie-West

L. Public Participation**M. Executive Session****N. Old Business****O. New Business**

Negotiations Committee:

Nicholas Rasato

Joseph Talbot

Janice Huggins

P. Adjournment

Motion by Huggins, second by Bruno, that the Board of Education adjourn the meeting at 7:27 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary