

SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES

Regular Meeting  
January 27, 2020  
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:00 p.m. by President Bruno.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 10, 2020. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Nicholas Rosato, Carrie Selb, Joseph Talbot, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

E. Recognition

Student Recognition- November & December 2019

	November 2019	December 2019
1 <sup>st</sup> Grade	Zoey Pintozzi	Annelise Bennett
2 <sup>nd</sup> Grade	Sophie Buseman	Violet Terres
3 <sup>rd</sup> Grade	Emily Grassia	Joseph Stec
4 <sup>th</sup> Grade	Camryn Sharp	Riesse Stephan
5 <sup>th</sup> Grade	Cienna Yorker	Ayla Bennett
6 <sup>th</sup> Grade	Wil Finnan	Emily Magin

F. Presentations

F-1. 2018-2019 Audit Presentation

F-2. Dr. Sannino Program Update

F-3. Teacher of the Year: Kathryn Tranz (4th Grade Math Teacher)

F-4. Dr. Lynch, Mercury Update

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by Brown, second by Huggins

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	December 16, 2019	Regular Meeting
I-2.	December 16, 2019	Executive Session
I-3.	January 6, 2020	Reorganization Meeting

Motion carried unanimously

J. Correspondence

Approval of Agenda Items

Motion by Cunningham, second by Brown

BE IT RESOLVED, that the South Harrison Township Board of Education approve K-1, L-1 – L-5, M-1, and N-1 – N-5 as follows:

K. Personnel

K-1 Resignations, Retirements & Terminations

Resolved that the following resignations, retirements & terminations be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date	Years of Service
Gail Bram	Media Specialist/Technology Teacher	library	retirement	07/01/2020	21 years of service
Laura Hoffman	Aide	preschool	retirement	07/01/2020	15 years of service
Linda Miles	Teacher	kindergarten	retirement	07/01/2020	19 years of service
Marguerite Paolone	Teacher	6 <sup>th</sup> grade	retirement	07/01/2020	30 years of service

L. General Administration

L.1. Discussion Items

L-2. Enrollment Reports as of December 31, 2019:

Grade Level	Current Totals	June 30, 2019
PK3	6	9
PK4	13	9
K	35	53
1	51	41
2	39	45
3	48	50
4	47	50
5	47	49
6	45	48
Resident Students	306	332
Choice Students	25	22
District Total	331	354

Attendance Report

2019 - 2020 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2019-2020 Average %	2018-2019 Average %	2017-2018 Average %
Pre-K 3	99.1	97.0	97.6	96.4							97.5	90.2	91.2
Pre-K 4	99.4	95.8	93.4	97.5							96.5	90.8	93.6
K	97.3	94.7	96.7	94.6							95.8	91.5	93.0

2019 - 2020 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2019-2020 Average %	2018-2019 Average %	2017-2018 Average %
<b>Average Pre-K &amp; K</b>	<b>98.6</b>	<b>95.8</b>	<b>95.9</b>	<b>96.2</b>							<b>97.2</b>	<b>90.8</b>	<b>92.6</b>
<b>1</b>	98.0	97.2	95.5	96.9							96.9	95.7	92.2
<b>2</b>	92.6	90.7	89.9	91.4							91.2	96.1	93.4
<b>3</b>	98.4	97.8	93.8	97.5							96.9	95.9	94.4
<b>4</b>	97.9	96.6	96.4	94.5							96.4	96.0	96.7
<b>5</b>	98.2	97.2	97.3	95.4							97.0	96.1	95.9
<b>6</b>	98.7	98.0	95.1	97.3							97.3	95.1	95.4
<b>Average 1 - 6</b>	<b>97.3</b>	<b>96.3</b>	<b>94.7</b>	<b>95.5</b>							<b>96.8</b>	<b>95.8</b>	<b>94.7</b>
<b>Overall District Average</b>	<b>96.5</b>	<b>96.0</b>	<b>95.3</b>	<b>95.8</b>							<b>96.3</b>	<b>93.5</b>	<b>93.7</b>

**L-3. Emergency Drills/Calls**

School / Date	Time	Drill Description
South Harrison December 19, 2019	2:45-2:59 PM	Bomb Threat Drill
South Harrison December 20, 2019	1:20-1:23 PM	Fire Drill

**L-4 Student Discipline, Violence/Vandalism, HIB as of December 31, 2019:**

Infraction Reports	No. of Incidents this Month	2019-2020 Total-To-Date	2018-2019 Total
Detentions	2	0	18
Suspensions	0	2	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	1	3

**L-5 Educational Field Trips/Assemblies:**

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Superintendent of Schools:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost to Students
6 <sup>th</sup> Grade	NJ School of Conservation - Stokes	4/14/2020 – 4/17/2020	45	9	2,100.00 – bus costs	\$0.00
5 <sup>TH</sup> Grade	Penn Museum - Philadelphia	6/11/2020	47	8	\$1,050.00 – bus costs	\$12.00

**M. Curriculum & Instruction****M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences**

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
2020 NJ Student Learning Assessment Training	Atlantic City, NJ	3/5/2020	Corinne Sannino	To fulfill NJDOE training requirements for District Test Coordinators	\$51.40

**N. Financial****N-1 Line Item Transfers**

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-211-300-05-051	11-190-100-610-05-051	\$250	PowerSchool Licensing fees
11-000-230-332-30-050	11-000-230-530-60-051	\$3000	Audit Fees, Office Supplies,
11-000-251-600-70-050	11-000-251-340-70-050	\$500	Purchased Technical
11-000-252-340-60-051	11-000-251-340-70-050	\$3000	Services, Classroom
11-000-262-300-05-053	11-000-262-520-70-050	\$500	Supplies
11-190-100-610-40-033	11-190-100-610-05-021	\$30	
11-000-261-420-05-052	11-000-262-622-05-050	\$4800	Generator Repairs

**N-2 BE IT RESOLVED to approve the following:**

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 31, 2019 and November 30, 2019. The Cash Reconciliation Report and Secretary's Report are in agreement for the month of October 31, 2019 and November 30, 2019.
- B. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 31, 2019 and November 30, 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**N-3 Payment of Claims**

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

1/22/2020	\$274,929.08	Bill List
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**N-4 Student Activity Financial Report**

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of December 31, 2019.

**N-5 2020-2021 SEMI Waiver**

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve to request a waiver of participation in the Special Education Medicaid Initiative (SEMI) based on having fewer than 40 special education Medicaid eligible students for the 2020-2021 school year.

O. Policy

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Brown

Bruno

Cunningham

Huggins

Rosato

Selb

Talbot

Urie-West

P. Old Business

Board Goals

Objective: Strive to provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

1. Continue to offer and monitor the effectiveness of research based academic instructional programs and tiered remedial interventions in meeting with common core standards.
2. Create a cost-effective budget that provides for educational resources and preventive maintenance options for ongoing facility improvement needs.
3. Provide and monitor the effectiveness of research based social-emotional instructional programs to improve prosocial behaviors, social problem solving, and resilience/adaptability.
4. Provide regular updates (3x per year) on actions taken and outcomes delivered to improve the faculty and staff survey results.

Q. New Business

R. Adjournment of Meeting

Motion by Huggins, second by Brown, that the Board of Education adjourn the meeting at 9:50 p.m.

Motion carried unanimously

Respectfully Submitted,

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Jason Schimpf

School Business Administrator/Board Secretary